

# 2024 OVMA GREAT IDEAS CONFERENCE

FOSTERING WELLNESS, DRIVING SUCCESS!

# PROCEEDINGS

JUNE 19 - 21, 2024 | DEERHURST RESORT, HUNTSVILLE, ONTARIO



#2024GREATIDEAS

IN MUSKOKS

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Lee-Anne McAlear, HonsBA | The Centre of Excellence in Innovation Management Program Director, Schulich Executive Education Centre Program

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# 2024 OVMA GREAT IDEAS CONFERENCE SPEAKER BIOS



### Saajan Bhakta, PhD (Psychology)

Former Director of Employee Experience at VetCor

Dr. Saajan Bhakta holds a bachelor's degree in Psychology, a master's degree in Criminal Justice from Wichita State University, and a PhD in Psychology from Chicago. Specializing in neuropsychology, his passion for understanding brain science spans diverse cultures. Currently an Associate Professor at the Kansas College of Osteopathic Medicine, he supervises global psychological research. With gratitude, Dr. Bhakta has travelled to 25+ countries, studying and working. For the past 8 years, he's been deeply involved in veterinary medicine, most recently serving as the Director of Employee Experience at VetCor, supporting well-being for 15,000+ veterinary professionals across the US and Canada.



### Jason Coe, DVM, PhD

#### Professor Department of Population Medicine, Ontario Veterinary College, University of Guelph

Jason is internationally recognized for his leadership in researching and teaching clinical communication in veterinary medicine. After graduating from the Ontario Veterinary College (OVC) in 2001, Jason returned to the College from mixed-animal practice to complete a PhD in veterinary communications in 2008. Currently, Jason is a Professor and the VCA Canada Chair in Relationship-Centred Veterinary Medicine at OVC, where he has published over 100 peer-reviewed journal articles and coordinates the clinical-communication curriculum across all 4 years of the veterinary program. In 2022, he founded the research program Relationship-Centred Veterinary College (https://rcvm.uoguelph.ca/).



### Jen Gale, BVetMed

### Carbon Literacy Trainer and Founder of Sustainable(ish)

Jen qualified from the RVC in the UK in 2004 and worked in small animal practice for over 10 years. In 2012 she and her family spent a year buying nothing new and following this 'ecopiphany'. Jen now works full-time in sustainability. She runs the Sustainable(ish) platform, hosts a podcast by the same name, and is the author of The Sustainable(ish) Living Guide. Jen is a Director at Vet Sustain, and a qualified Carbon Literacy Trainer, delivering Vet Sustain's Carbon Literacy course that has been designed specifically for the veterinary profession.











### Bashore Halow, CVPM, LVT

### Business Advisor, Halow Consulting

Bash is a graduate of the College of William and Mary, a certified veterinary practice manager and a licensed veterinary technician with 23 years of experience. He is a frequent contributor to DVM 360, Vetted, AAHA Trends and Today's Veterinary Business. He is a member of the advisory board for the Fetch360 veterinary conferences and has been an invited speaker at all the major U.S. veterinary conferences. In 2018, he addressed the Veterinary Management Association at the House of Lords, London. Recently, Mr. Halow was the recipient of the Pennsylvania Veterinary Medical Association's President's Award for management education in the state of Pennsylvania. His company, Halow Consulting, has worked with dozens of corporate and privately owned practices throughout North America.



### Natasha Janke, PhD, Postdoctoral Fellow

### Relationship-Centred Veterinary Medicine, Ontario Veterinary College, University of Guelph

Natasha Janke is a postdoctoral fellow and sessional lecturer at the Ontario Veterinary College (OVC) and is a member of Relationship-Centred Veterinary Medicine at the OVC research team. Her research spans from clinical communication to team-based veterinary medicine, and in 2021-2022 Natasha investigated a 15-month in-practice communication training intervention, helping to bridge the gap between research and practice. Natasha has been recognized as the first in veterinary medicine to be accepted into the prestigious Putnam Scholars Program of the Academy of Communication in Healthcare.



### **Elaine Klemmensen, DVM, CEC**

#### Founder, Evolve Leadership Coaching & Consulting

Elaine is a speaker, coach and visual facilitator on a mission to help veterinary professionals engage in conversations that matter. Building on a successful career in veterinary medicine, Elaine is dedicated to helping the humans behind the hospital door. She holds certification in Values-Based Leadership, Executive Coaching, Strategic Visioning and the Art of Hosting facilitation training. Elaine lives in the beautiful West Kootenays and when not telling stories or learning something new, she is most likely exploring the world by bicycle with her husband Rob, and dog Eddie.



### Yan Markson

### TedX Speaker and Mentalist

Yan Markson is a speaker, perception strategist, and professional mentalist that explores the mental mechanisms behind perception, communication, innovation and growth mindset. For over 10 years Yan was head of marketing & communications at an award-winning Predictive Analytics and AI software company and consults businesses on marketing strategy, communications and innovation. Yan has presented and performed for hundreds of the top companies in the world, on TEDx, as well as on national TV shows in 3 countries.











### Lee-Anne McAlear, HonsBA

# The Centre of Excellence in Innovation Management Program Director, Schulich Executive Education Centre Program

Lee-Anne is the Program Director at the Centre of Excellence in Innovation Leadership, Schulich School of Business, York University where she's been for 12 years. Her expertise spans a wide spectrum of innovation domains and she has a broad range of clients in both the private and public sectors. Lee-Anne is a Partner at Current Organization Inc, a prominent Toronto-based innovation house. She is also a Featured Speaker with the National Speakers Bureau and author of innovation articles and book chapters on creativity. She has extensive international experience, having worked in 34 countries to embed, implement, and sustain innovation and is well-traveled with visits to over 100 airports worldwide. Lee-Anne is an accomplished late-blooming watercolorist with three sold-out art shows, a George Brown-trained cook and an apprentice in Japanese flower arrangement.



### Kat Sutherland, PhD, Postdoctoral Fellow

#### Relationship-Centred Veterinary Medicine, Ontario Veterinary College, University of Guelph

Kat is currently a postdoctoral fellow with the Relationship-Centred Veterinary Medicine at the Ontario Veterinary College (OVC) research team and is an instructor in OVC's Medical Communications Program, where she enjoys working with student veterinarians to refine their communication skills. Kat's research focuses on understanding how veterinary-client communication can be enhanced to improve the quality of life for pets. Her research includes the development and evaluation of a 10-hour continuing education program designed to enhance veterinary professionals' communication in small animal veterinary practice, with emphasis on obesity-specific communication.







# **BASIC PRACTICE HEALTH SCREEN:** THE PROFIT AND LOSS STATEMENT

**EXAMINING YOUR HOSPITAL'S FINANCIAL (AND CULTURAL) HEALTH** 

Bashore Halow, CVPM, LVT | Business Advisor, Halow Consulting J

### **This Hour**

**Basic Practice Health Screen: The Profit and Loss** 

### **Overview:** It's more than just numbers

Like a wellness panel, viewing your hospital's baseline through financial and performance reportage brings more context to the day-to-day observations of your business.

Standard Reports

### Specifically...

#### Growth

- **Gross revenue**
- Net earnings
- New clients

- Availability Extent
- Compliant with
- accepted standards

MEDICAL

- - · Leadership and staff performance
- Progress towards goals Client compliance
  - Loyalty (client retention)
  - Popularity (website data)
  - Engagement of your team

Care

### 3

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# **Understanding Reports**

Your most valuable asset when evaluating reportage is your curiosity. If you do nothing else, when reading your practice reportage, ask yourself, "Why is this so?"

4

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Profit and Loss

Practice Summary

new clients, etc.)

• Discount, voids, fee

exception reports

**Category sales** 

doctor

(invoices, avg invoice,

Metrics and sales by

#### Referral report

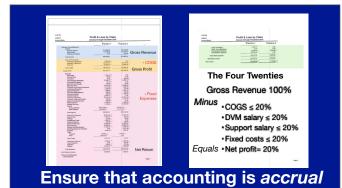
- Payroll
- · End of Day
- Inventory/service sales information
- Google analytics dashboard (visits, bounce rate, referrers, etc.

**Profit and Loss** 









### /

### There are 7 classes of expenses

- COGS
- Payroll
- Employee benefits
- Continuing education
- Occupancy
- Equipment
- Administrative

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# COGS

(Cost of Goods Sold)

- 2nd highest cost in a vet practice
- 18-24% of Gross Revenue
- Use AAHA-VMG COA to normalize
  Look at direct costs for ideas on how to improve.

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# Payroll

- Highest cost in a vet
  practice
- 35-42% of Gross Revenue (includes payroll tax)
- Does not include benefits
- Doctors are usually 16-20% of gross
- Support staff usually ≤ 20% of gross
  - Management ≈ 3-5% of gross

# Fixed Costs Image: Cost of the second seco

8

How Do You Manage Inventory at a Veterinary Practice?



10

# Direct Cost Benchmarks/Performance Category Performance Benchmarks/Performance Benchmark Lab 25% Imaging 10% Anesthesia 13% Surgery 3% Direct 80%

# **Direct Costs**

- Direct costs are an item's cost/revenue.
- Direct cost benchmarks for main stream items are reliable.
- A direct cost of 25% means that for every 25 cents you spend, you earn 1 dollar on the sale.



- Benefits

  Usually 3-6% of
- gross revenue. This benchmark may be lagging behind recent benefits programs designed to retain employees.

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### Continuing Ed. High. Not sure whyli kin't as proportionately high at \_\_\_\_\_\_ Are there more employees at this location? CONTINUING EQUICATION & VETERINARY PURICATIONS

	CLASS	-	AMOUNT	% TO GROSS	PULSEPOINT*		_
AMCMA	Employee Training	\$	400.00	0.01%			
	Training program	5	299.00	0.01%			
	Education	5	309.00	0.01%			
	Ques and Subscriptions	- 5	18,968.45	0.58%			
	Education Resources	5	290.00	0.01%			
	Seminar	5	6,354.49	0.19%			
	Meals	5	6,378.24	0.19%			_
	Transportation	5	33.00	0.00%			
	Mieaga	- 5	414.95	0.01%			
SURGERY	Education	\$	99.99	0.00%			
	Dues and Subscriptions	15	2,047.34	0.06%			
	Seminar	18	2,100.00	0.06%			
	Meals	11	561.28	0.01%			
PM	Dues and Subscriptions	1	48.68	0.12%			
otal Continuine	Education & Veterinary Publications	15	38,304,42	1,13%	3,70%		
Audit Notes	I discuss some traini	ing	needs for th	ne Call Center	later in the rep	ort.	]

15

# Equipment

Best to support

C.E. that aligns

with practice

goals.

EQUIPMENT EXPENSE									
	CLASS		AMOUNT	% TO GROSS	PULSEPOINT*				
AMCMA	Small Equipment	\$	1,420.00	0.04%					
	Repairs and maintenance	\$	3,653.88	0.11%					
	Computer maintenance	\$	4,276.25	0.13%	NA				
SURGER	Repairs and maintenance	\$	6,361.59	0.19%					
PM	Computer maintenance	\$	170.00	0.01%					
	Repairs and maintenance	\$	7,327.09	0.22%					
Total Equipment Expense			23,208,81	0.69%	NA				
Audit Notes									

- \_\_\_\_A
- Costs incurred for fairly big ticket items like ultrasound or X-ray, rental costs, maintenance for such equipment, etc.
- No reliable benchmark

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# **Depreciation and Amortization**

Discretonary ¢ 10.00			
Payroll processing     \$ 8,055.11       • Depreciation is the deduction of a tangible asset over time.       • Amortization is the deduction of an	Depreciation	\$	146,081.98
<ul> <li>Depreciation is the deduction of a tangible asset over time.</li> <li>Amortization is the deduction of an</li> </ul>	Discretionary	¢	10.00
tangible asset over time. <ul> <li><u>Amortization</u> is the deduction of an</li> </ul>	Payroll processing	\$	8,055.11
	tangible asset over time.		

 Neither expense represents realtime cash flow and are added back into the net return of a business.

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# Occupancy

- Look for savings in utilities
- Take into consideration the own-versus -rent status of the building
- Normalize repair costs

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# Admin

Look for savings in phone costs. Check cc processing fees (1.8%).

Check ROI on advertising. Verify building supply costs are separate from hospital supplies. Expected net is 15-20% of gross revenue.

Keep in mind that the P&L does not reflect service on debt. Normalize depreciation

amortization and interest costs.

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## Recap

- We are reviewing a Profit and Loss statement.
- There are 7 classes of expenses in a P and L.
- There are benchmarks for each of these classes.When our net return is low, we can break costs
- down into 7 subsets to look for reasons why.
  The two biggest expense classes in a Profit and Loss statement are...?
- Payroll and COGS

This Hour

**Additional Diagnostics: Interpreting** 

**PIMS and other reports** 



# ADDITIONAL DIAGNOSTICS: INTERPRETING YOUR PIMS AND OTHER PERFORMANCE REPORTS

EXAMINING YOUR HOSPITAL'S FINANCIAL (AND CULTURAL) HEALTH

Bashore Halow, CVPM, LVT | Business Advisor, Halow Consulting

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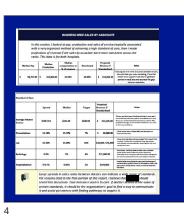
### **Summary Report**

- Contains major metrics: gross sales, payments, invoices, avg. invoice, new clients, etc.
- No reliable benchmarks for new client #'s
- Avg invoice (opposed to patient invoice) is more frequently benchmarked, but is more likely to be unhelpful.
- Most of these data points should be evaluated for change over time or measured against your practice goals.

Total Lab	\$404,872.43	11,015	\$314,806,99	1.075	\$353,893.40	9.71%
	Audit Nates	Calculated using the report Vallow Indicate	Lais Out revenue hun de a Put data for Prix data y		ni ibne Lask in' sanima prove with the cost	abed by Tarmin a
		s to be verified laboratory.	but if it is true,	it is low. Mi	nimally, 18% o	f your sale
Total Food	\$45,482.00	1376	101,010.00	1076	\$52,118,80	1.015
	Audit Nature	Used data and used	r have Town Elsewindeed			
	Low Add	ressed in the si	mmary.			
otal Preventative	\$311,048.00	11.01%	\$332,798.00	18.82%	\$358,844,30	1.11%
	Audit Nates	Cherl data exclusive)	y Horn Torris Encod sheet			
۴	linar	ncially success	ulpractices usu			
<b>R</b> ate of the second se	Finar Hr,M430			ally have a k	ower ratio in ti	uis area
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Right Despary Right Vet Source	Final H1/24433 Automatics Why 9624534	ncially success)	Ulpractices usu	1945		
ø	Final Mr.84430 AntRivites Why St.91536 AntRivites	tern the change be	Wpractices usu HESEEE tween 21 and 2	1345 2? 6355	\$23,312.00	U.I.Y.
	Final Mr.84430 AntRivites Why St.91536 AntRivites	tern the change be	Wpractices usu estates breen 21 and 2 02025	1345 2? 6355	\$23,312.00	UIX

## Category Sales

- Very reliable benchmarks for many category sales
- Ensure they are set up correctly in the software (AAHA-VMG COA)



### Doctor-todoctor stats

- Look for wide spreads in numbers between associates.
- Use the information to ask good questions, never punitively.

3

# Discounts and Fee Exceptions

Fee Exceptions and Discounts									
	2019	% Change		2018	% Change		2017	% Change	Pulsepoint
Total Sales	\$1,790,747.56	2.04%	\$	1,754,888.04	9.01%	\$	1,609,768.85		11.50%
Fee exceptions	\$463,216.18	-35.39%	8	716,896.91	66.53%	\$	430,503.61		
Late Charges	\$0.00								
Invoice Discounts	\$49,193.08		\$	48,301.92		\$	1,897.15		
P&L and POS Variance	\$48,533.01			-\$3,241.34			-\$7,332.54		
	?			7			7		
Total Add. Opp.?	Audit Notes	Pee exceptions include P&L and POS variance exceptions are trailing	in 20	19 likely due to wi	th 45K in online pha	macy	sales and cash-b	ased accounts	

- Practices usually have four ways to discount: • Change prices (fee exceptions)
- Programmed discounts (Senior citizen, military)
- Manual entry (negative-value line item)
  Discount code
- Go through all!
- Moving forward, only discount with a code

# **Additional Metrics**

- Track reminder compliance over time (70%+ satisfied after 6 months)
- Check that sales = deposits
- Check accts. rcvb.
- Referrals

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### Referrals

Referral information is vital to wise advertising spending. Knowing that clients found you through Google is not enough information. Find out what was the deciding factor. Train your staff to pay special attention to new clients and phone shoppers. Don't be shy to ask for referrals or reviews.

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### **Additional Metrics (Cont'd.)**

How Did You Hear About Us? (Check all that apply)

Search Engine (Google, Bing, etc.)

Social Media
 Radio

Streaming Service Ad

Newspaper/Online Newspaper

Television

Billboard

□ Word of Mouth

Revenue/Labor hour= > \$100/hr
Support staff minutes of labor/ # invoices = < 110 minutes/ invoice

### Websites

- Think of your websites as new client acquisition tools
- They should answer need and incite a CTA
- They should facilitate client education, support compliance, and manage appointments.

#### 11

# Recap (Cont'd.)

- What are the four twenties?
- COGS, Doctor costs, Support Staff costs, Fixed costs
- T or F: A profit and loss statement includes business loan payments.
- False

# Additional Metrics (Cont'd.)

- Inventory-to-service sales ratio (20/80)
- Check that inventory and service sales are reporting accurately

### Additional Metrics (Cont'd.) Website



- Use a 'Grader'
  On Google Analytics, look
  - at:
  - Visits
  - Bounce rate
  - Search sources
  - Pages visited

10

8

### Recap

- What percentage of gross revenue is the average Cost of Goods at a well-run hospital?
- 20%
- What percentage of gross revenue is the total payroll at a well-run, general practice?
- 40%
- What percentage of gross revenue is the average net profit at a well-run hospital?
- 20%

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# Recap (Cont'd)

- Why would you want to compare sales by doctor? What would you look at?
- How would you approach talking to a doctor about sales?

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# TREATING THE FINANCIALLY OR CULTURALLY ADR HOSPITAL

EXAMINING YOUR HOSPITAL'S FINANCIAL (AND CULTURAL) HEALTH

Bashore Halow, CVPM, LVT | Business Advisor, Halow Consulting

### **This Hour:**

### **Treating the Financially ADR Hospital**

# What is a healthy profit for a veterinary hospital?

You've finished your 5th year as a practice owner. After all expenses listed on a profit and loss statement have been paid (including a respectable salary for your work as a doctor) you have net profit margin of 5%. That is to say that of the 1M dollars in revenue that your practice generated, you have 50K left in the bank. You happy?

### A Healthy Net Profit

- 1. Have you been compensated for your leadership efforts?
- 2. Today's RISK FREE rate is 5%, why invest in a risky business when you can buy a risk-*free* treasury, sit back, and let the money roll in?
- 3. Opening your new practice is expected to cost you 1 million dollars. How much above the risk free rate do you expect to be compensated for sticking your neck out?
- 4. Remember that net profit does not include debt service.
- 3

## We're down 15% over same time last year.

The month's reportage shows that you are down 15% over last year. List all the potential reasons why.

# A Healthy Net Profit (Cont'd)

- 1. Most agree that 18-22% net profit is worth the risk.
- 2. Ensure that the net profit number has been adjusted to reflect true expense.
- 3. In today's market, every dollar of net profit is worth *at least* 8 dollars of practice value.

4

2

### Troubleshooting Sluggish Growth/Low Profit

- 1. Ensure you're taking into account any anomalies like missing a doctor, a Pandemic, etc.
- 2. Reminders are turned on and working properly
- 3. Check reminder compliance
- 4. Check void and fee exception reports. Confirm that sales data equals deposits.
- 5. Confirm that there are no drastic changes in Summary
- Report values (# invoices, avg. invoice, new clients, etc.)
- 6. Confirm that there are no drastic changes to doctor stats.

6





### Troubleshooting Sluggish Growth/Low Profit (Cont'd.)

- 7. Ask front desk about phone shoppers and cancellations.
- 8. Ask front desk about record transfers
- Confirm that phones are being answered in a timely fashion.
   Confirm there are adequate openings in the schedule. And that more time isn't being blocked out.
- 11. Confirm that hours before closing are booking up.
- 12. Do room audits.
- 13. Do chart audits.
- 14. Check how your practice appears online.
- 7

### Sluggish Growth/Low Profit (Cont'd.)

#### (Cost/sales)

- •Total Labor: 40%
- •Docs: 16-20%
- Taxes and benefits 10%
- •Facility costs ≤10%
- •Revenue/Labor hour= > \$100/hr
- •Support staff minutes of labor/ #
- invoices = < 110 minutes/ invoice
- •Break-even fixed costs usually add up to \$6-\$10 dollars per minute!

### Sluggish Growth/Low Profit (Cont'd.)

#### Website/ Social

- Views/month= 3-5K
- Bounce rate 30-40% (much higher if blog heavy)
- CTR= >6%
- CTA= >3%
- >3 page views per session
- Pay attention to Google Ads ROI!
- Ensure the About Us page looks good
- After clients find you, almost all read reviews.
   Ensure you are addressing bad reviews online.

#### 11

### Sluggish Growth/Low Profit (Cont'd.)

#### Payroll

•Ensure that payroll hours are reporting accurately to payroll processing. •Investigate O.T.

### Sluggish Growth/Low Profit (Cont'd.)

#### Common Direct Costs (cost/sales)



#### •Pharmacy 40-45% •Lab 25% •Diet 65-80% •Total Direct 20-24% (of gross revenue)

8

### Sluggish Growth/Low Profit (Cont'd.)

#### Sales as a % to gross

Pharm 22%
 Lab 20%
 Imaging 6%
 Surgery 4%
 Diet 3%
 Dentistry 4%
 Inventory/Services= 20/80

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### Sluggish Growth/Low Profit (Cont'd.)

#### Inventory

- Audit inventory orders
- •Match packing slips to invoices, track
- inventory through the software.
- 12

### Sluggish Growth/Low Profit (Cont'd.)

#### Pricing

- According to the CPI calculator, inflation is up by 18.25% since Sept. 2020.
- Ensure your pricing targets *margin*, not markup.
- Markup formula is Price-cost/cost
   Marrin formula is Price cost/Price
- Margin formula is Price-cost/Price
- Formula for pricing is Cost/ 1- Desired margin (written as a decimal).
- Example: 20% Margin on the price of something that costs 100 dollars is \$125 or 100/1-0.20= 100/0.80= \$125.00



27 🗉









### Sluggish Growth/Low Profit (Cont'd.)

Pricing (Cont'd.)

- Pricing is best thought of in bundles
- Train your team to tell the story behind
- pricing, not to read items line-by-line.
- Discuss services in intangible, not tangible terms

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# **Emphasize Intangible Benefits**

.00

.00

.00

	Tangible	Intangible	Co
Catheter	Little plastic tube that allows us access to your cat's vein.	Part of our anesthetic safety package that is critical to your pet's care	\$35.
spitalization	Every day your pet stays in one of our hospital cages, you get charged.	Personalized nursing by a licensed technician before and after your pet's procedure. Provides reassurance, comfort and safety. We do this until he is well enough to go home.	\$95.
ication Charge	Every time your pet gets a pill, you get a bill.	Safe, stress free, timely administration of your pet's medication and monitoring by	\$25.

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Medi

### Recap

- Why do hospital owners expect so much net profit from their practices?
- Risk free rate of return, risk premium, the heightened value of net profit in terms of practice value.
- Are our profit goals expressed in margin or markup?
- Margin. Margin is where we are going, markup is how we get there.

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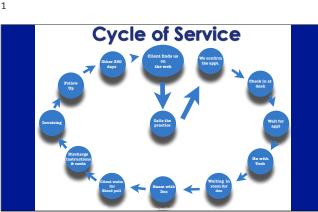




# A WHOLISTIC APPROACH TO A FINANCIAL WELLBEING

EXAMINING YOUR HOSPITAL'S FINANCIAL (AND CULTURAL) HEALTH

Bashore Halow, CVPM, LVT | Business Advisor, Halow Consulting



This Hour:

An Wholistic Approach to Financial

Wellbeing



# **Concessions to Employees**

- Despite concessions on pay, the work schedule, and how appts. are scheduled, team members are saying they are 'stressed'. What is really going on?
- At most practices, Fear Free, takes more time, but doesn't cost more money. Have you considered how to make up for the lost revenue?



# **Client Experience**

- Start with an interest in listening, caring, and helping the client with *her* needs.
- Add your thoughts about an action plan based on your knowledge and your assessment of *this* patient in front of you.
- Make a straight-forward recommendation

4

6

- Wait for a verbal or physical cue that is okay to proceed.
- Don't argue with a client about your position. Ask
- questions to find out more about her position.Target education to the client's *specific* concerns.







5

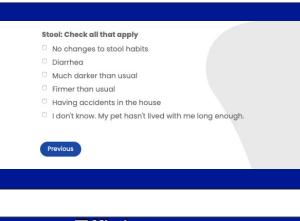




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Pre-Visit Questionnaire						
Fields marked with an * are required						
Are you a new or existing client? *						
New Disting						
Owner First Name *	Owner Last Name *					
Email *	Phone *					
What is the name of the pet we are seeing today? •						
If we are seeing more than one pet, please complete a	second form.					

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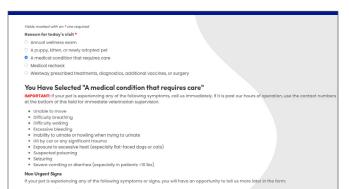






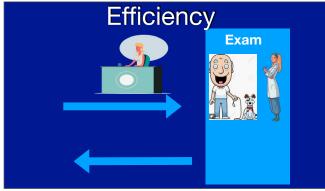


New O Existing			
Owner First Name *		Owner Last Name *	
Email *		Phone *	
Have we seen this pet before? •			
⊖Yes ⊂ No			
What is the name of the pet we are	seeing today? •		
f we are seeing more than one pet,	please complete a secor	d form.	









15

# **Motivators**

Intrinsic motivators

- A sense of
- accomplishment
- Personal growth
- Acceptance
- Belonging
- Part of something great, etc.
- Prizes
  Gift card
  Candy
  Tickets to an event of

**Extrinsic motivators** 

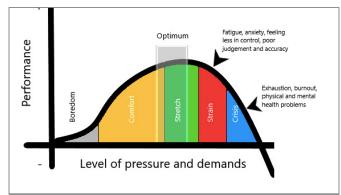
Lunch

Money

Time off

• Tickets to an event, etc.

17



19

21

# **Employee Happiness Agreement**

\_\_\_\_\_ agree that I am engaged by 3 things:

- Helping clients and the pets they own;
- Problem solving, learning and growing;
- Doing the above 2 things in the company of like-minded others.

Employer promises to help achieve the above inside a culture where:

- You can work to the best of your ability at a nourishing job;
- Employees feel safe and liked by their peers;
- Employees have a voice;
- Employees are helped to grow and rewarded for growth;
  And fairness predominates.
- And fairnes



The basics (rood, nousing, nealth, etc.)
Social connection (love, safety, support, etc.)
Self actualization

16



3



20







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2001

# **IT STARTS WITH TRUST**

### **LEADERSHIP & COACHING**

Elaine Klemmensen, DVM, CEC | Founder, Evolve Leadership Coaching & Consulting

Trust is the foundation upon which all our relationships are built. From rewarding partnerships with clients to healthy, productive teams to public trust in the veterinary profession. It is the foundation for psychological safety and the cornerstone of a healthy hospital culture. The glue that brings us together in challenging times and the lubricant that helps move us forward with less friction. It has been said that trust is one of the most essential forms of capital a leader has.

Edelman is an independently owned global communications firm that studies the influence of trust across society including the sectors of business, government, media and NGOs. Their research is published annually in a global report, the Edelman Trust Barometer. The 2023 Report titled, "Navigating a Polarized World", identifies a growing class divide fueled by economic anxiety, disinformation and a lack of faith in both our institutions and leadership. The report points to how distrust fuels polarization which echoes the work of Stephen Covey, businessman, thought leader, educator and author of "The Speed of Trust". Trust, according to Covey, means confidence. When trust is high it means you believe in the integrity and capability of a person or organization. Alternatively, the opposite of trust, distrust, means you are guarded and suspicious about the person's or organization's agenda and integrity. In 2023, according to Edelman, public trust in government, media and NGOs all declined as compared to the 2022. One area where trust increased in 2023 was trust in business, in particular, independently owned businesses. This is encouraging for practice owners in the veterinary industry. The 2023 Edelman Trust Barometer identified an expectation for businesses to:

- Be a trustworthy source of information
- Base actions on science

- Act on the same values over time
- Not align with any one political party
- Refuse to bend to political pressure

# The report also identified a clear desire for CEOs to take a public stand on the following issues:

- Treatment of employees
- Discrimination
- Climate change
- Immigration
- Wealth gap

In addition to Edelman's research on trust, <u>McKinsey and</u> <u>Company</u> conducts global surveys designed to provide leaders in commercial, public and social sectors of society with facts and insights to build awareness and guide decision-making. The Great Attrition Survey (September 2021) identified that more than half of employees who left their jobs in the previous six months did not feel valued by their organization (54%) or manager (52%), or they lacked a sense of belonging (51%). An additional 46% cited the desire to work with people who trust and care for each other as another reason they quit.

The 2024 white paper "<u>Stay, Please: Factors that Support</u> <u>Retention and Drive Attrition in the Veterinary Profession</u>" from the American Animal Hospital Association surveyed over 15,000 veterinary professionals to discover 30% plan to leave their current job in the coming year. In exploring what drives attrition and what might make people stay, the importance of teamwork emerges. Teamwork, a sense of belonging and feeling valued all rely upon a solid foundation of trust.





These reports emphasize the importance of trust from both an organizational and a leadership perspective. The ability to build strong relationships grounded in trust is a critical leadership competency that impacts not only the success of our business but also the well-being of our team. Since the Covid-19 pandemic, it is becoming increasingly apparent that across industries people want stronger relationships, crave a sense of belonging and want deeper meaning in the work they do. Not surprisingly, stronger relationships, a sense of belonging and higher levels of trust are directly correlated with higher levels of well-being on teams.

Yet defining trust can be challenging. It is something we earn, something we build and something we feel. Much like defining leadership or culture, it can feel somewhat abstract and can be challenging to put into words. Perhaps this is because becoming a trustworthy leader is a complex interplay of our inner systems including values, beliefs and biases and our outer systems including our actions and behaviours. Trust is built from the inside out. We cannot expect our clients to trust our hospital if our employees do not trust the leaders within the hospital. Today's leaders need competency in recognizing and managing their inner and outer systems if they hope to leverage the power of trust in partnership with those they lead. For this reason, building a foundation of trust in your hospital starts with the personal development of all the leaders on your team.

Francis Frei, a Harvard Business School Professor and former senior VP of leadership and strategy at Uber, offers a simple model to identify three drivers of trust: authenticity, logic and empathy. According to this model, people trust you when they:

- feel they are experiencing the "real" you
- have faith in your judgement and competence
- believe you care about them and your success.

When trust is lost or in the words of Frei, "wobbly", it can almost always be traced back to a breakdown in one of these three drivers.

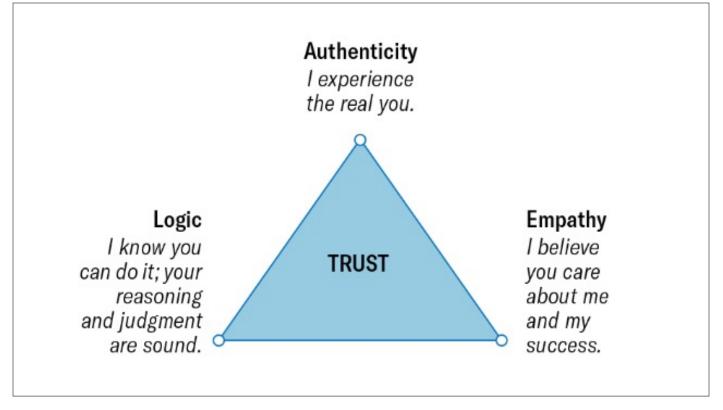


Diagram 1: Francis Frei's 3 drivers of trust from Harvard Business Review "Begin with Trust" (May-June 2020).





For a deeper understanding of these drivers, Richard Barrett, author of "The Values-Driven Organization: Cultural Health and Employee Well-Being as a Pathway to Sustainable Performance", offers another model. Barrett's Trust Matrix is based on the work of Stephen Covey who identified two principal components of trust – competence and character. Barrett's trust model goes a step further to explore what underlies these two components.

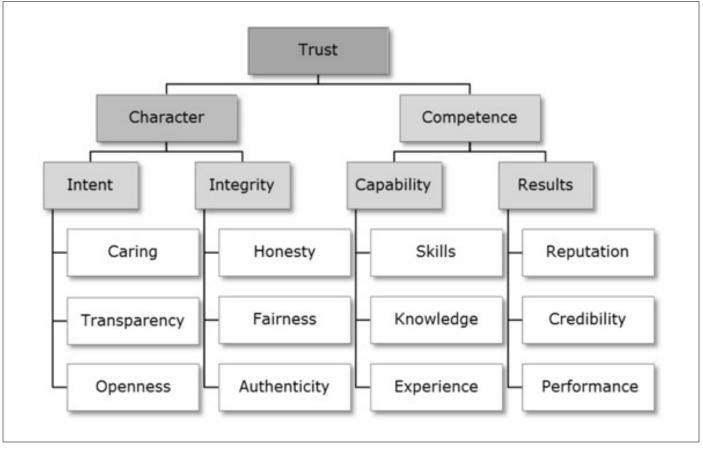


Diagram 2: Barrett's Trust Matrix. From "The Values-Driven Organization: Cultural Health and Employee Well-Being as a Pathway to Sustainable Performance" (2017) Richard Barrett

On the right side of the trust matrix is competence. Competence is a reflection of who you are on the outside as demonstrated by your skills, knowledge and experience. It is how people perceive your skill or your ability to execute within your expected role. Competence is developed over time through education, training and what you learn through the course of your career.

On the left side of the trust matrix model is character. Character is about who you are on the inside. A reflection of your emotional and relational intelligence as demonstrated by your intent and integrity. It is a measure of the inner work of leadership and reflected in how seen, heard and understood you make others feel. According to Barrett, whether an individual or an organization, trustworthiness comes down to the interplay of four key factors; intent, integrity, capability and results.

Regardless of the model used, becoming an empowering and inspiring leader also requires learning to trust in yourself. Developing a reflective practice around your leadership, becoming aware of your self-orientation and considering the context or situation in which you are leading are all part of a leader's ongoing evolution. Are there limiting beliefs or mindsets that prevent you from showing up in alignment with your values? Are you able to set aside your ideas and convictions to get curious and meet people where they are? Are you being







honest about your ambitions and how they align with those of the organization or the people you lead? Do you lack confidence in your ability to lead and need to find more empathy for yourself? And finally, what does the current situation demand of you? Are you able to flex your leadership style depending on the context? Consider these actionable steps as you work to build more trusting relationships within your leadership, your hospital and your community:

- 1. Choose to believe in the importance and power of trust in ALL your relationships
- 2. Start with yourself by focusing on developing your character and competence.
- 3. Declare your intent. Let others know your goals, your intended actions and the why behind them in advance. Be clear and transparent and ensure there are no hidden agendas, both real and assumed.
- 4. Do what you say you are going to do by following through to carry out your declared intent. In other words, walk your talk.
- 5. Believe that others have good intentions, are doing their best and want to be trusted. Assume positive intent and leverage curiosity to stay out of judgment.

Leaders who cultivate trust are willing to do the inner work of leadership. They are self-aware, own their actions and work to ensure that how others experience them reflects their authentic self. This requires cutting through the layers of ego we don as protection and accepting our humanity and the humanity of others with grace. Leading from the inside out sets the stage for trust to follow. While it isn't easy, it may well be the most rewarding journey of your life. Are you ready to do the work?

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# BEYOND CURIOSITY – A COACH APPROACH TO LEADERSHIP

**LEADERSHIP & COACHING** 

Elaine Klemmensen, DVM, CEC | Founder, Evolve Leadership Coaching & Consulting

Traditional leadership models position the leader as the protagonist. The hero whose confidence, courage, strategic thinking, and ability to rally the troops saves a struggling organization. But what if this model of great leadership is flawed? What if visionary leadership isn't about you, the leader, but instead about the people you lead? As leaders in the veterinary profession look to improve staff retention, support professional development and holistically connect organizational health with human health a new model of leadership is needed. Research on the neuroscience of human development supports the positive impact a coach approach to leadership can have on your team and the culture of your hospital. With intention, focus and a deliberate shift to deeper listening, curious questions and mindful responding we can engage and empower others to build a more connected and resilient team.

### WHAT EXACTLY IS COACHING?

For many, coaching recalls images of your high school basketball coach shouting from the sidelines, whistle in hand. Sports coaching is a small niche in a diverse and growing profession which includes business, life, leadership and health coaching. Regardless of the label, coaching is one of the most effective methods of developing human potential. It is also a powerful model to help leaders who want to shift away from a "command and control" leadership style to a more "humancentered" approach.

The International Coaching Federation (ICF), a non-profit organization dedicated to establishing a professional code of ethics and standards in the coaching industry, defines coaching as "partnering with an individual in a thought-provoking and creative process that inspires them to maximize their personal and professional potential". Robert Hargrove, a thought leader in the field of talent development and coaching said "Masterful coaching is about inspiring, empowering and enabling people to live deeply in the future while acting boldly in the present". Finally, my favourite definition comes from Richard Boyatzis who describes coaching as "a helping relationship with the purpose of achieving some type of change, learning or new level of individual or organizational performance". While traditional coaching is often viewed as a one-to-one professional relationship, a coach approach to leadership is accessible to anyone. It is a powerful, positive and future-focused way to support human development, positive change and thriving teams.

### **HELPING PEOPLE CHANGE**

Coaching has broad applications in an organizational setting. From strategic planning and goal setting to developing self-awareness of one's perspectives and limiting beliefs to building mindfulness and appreciation. The impact of coaching is diverse and far-reaching. Whether at an individual level or an organizational level, coaching supports positive change, helping people and organizations grow toward the vision they hold for their future. We need leaders willing to move from telling people what to do and demanding compliance to believing in the capacity and creativity of their team and coaching with compassion. In his book, "Helping People Change", Richard Boyatzis shares that while there may be a time and place for coaching with compliance, research has shown it is unlikely to lead to sustained behaviour change. Considering that 60 to







70% of organizational change initiatives fall short when leaders fail to address the needs of the people going through change, Boyatzis's research holds. Even when a person's life is on the line, behaviour change is unlikely to "stick" when compliance with an external authority or expert is the motivator. Being told you "have to" or "need to" do something is not an effective catalyst for sustainable long-term change. For example, studies of patients following coronary bypass surgery show that on average only 1 out of 9 patients can adopt a healthier lifestyle long term.

Coaching with a compassionate approach to help individuals or teams create a self-defined vision of the future is far more effective in creating sustainable change than coaching for compliance. In his model of intentional change, Boyatzis explores the neuroscience behind this approach. When we coach people for compliance, even when well-intentioned, it often elicits a defensive response from the person we are trying to lead, motivate or change. People experience this as a stress response accompanied by negative emotions and activation of the sympathetic nervous system (SNS). Once activated our SNS triggers a chemical cascade that limits our capacity to learn or change. When we feel threatened - whether a threat to our physical self or a threat to our sense of self - we shut down and go into survival mode. Our brains are also highly attuned to perceived threats to status. In their research, Boyatzis and colleagues found that when participants were evaluated by others and risked a reduction in their status (think performance evaluations by your boss), their cortisol levels remained higher for 50 percent longer than if there was no perceived risk to status. Under the influence of cortisol and other neurotransmitters associated with stress, the brain is less creative, less open to new ideas and less able to think of solutions. As leaders, we may think we are helping people improve their performance but too often we unintentionally trigger a stress response and create conditions that are counter to helping people enact positive change.

Alternatively, Boyatzis found coaching with compassion elicits a very different response. With a focus on an individual's strengths along with a self-defined vision of their future, a leader can stimulate energy, excitement and positive emotions that activate the parasympathetic nervous system setting in motion physiologic responses that put us in a more relaxed and open state. Creativity flows and new neural pathways can form in the brain, paving the way for new learning and sustained behaviour change.

While this is a simplified explanation based on three decades of research into Intentional Change Theory, the bottom line is this – "telling people what to do, even when it is with their best interests at heart, rarely creates long-term, sustainable change".

### TRANSFORMING CULTURE WITH A COACH APPROACH

When it comes to cultural transformation, organizations don't transform, the people within the organization do. People are at the heart of any organization. Leaders need not only a strategy, they need a deeper understanding of what motivates employees, an inspiring shared vision and tools to empower their team and create a sense of belonging and connection. In the recent publication of the American Animal Hospital Association (AAHA), "Stay Please: A Challenge to the Veterinary Profession to Improve Employee Retention" authors seek to better understand and fulfill the needs and desires of people who support and care for animals. If we want people to stay in the veterinary profession, we need to create an environment that meets their needs. Based on their research and taking a cue from Maslow's hierarchy of needs, AAHA created the veterinary hierarchy of needs shown below.







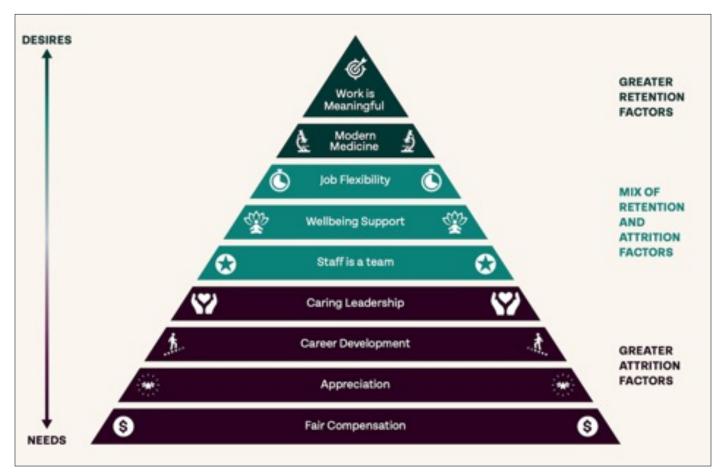


Figure 1: The Veterinary Hierarchy of Needs. From AAHA's publication "Stay Please: Factors that support retention and drive attrition" 2023.

From ensuring employees feel valued and appreciated to improving collaboration and team cohesion a coach approach to leadership supports the hierarchy of needs at multiple levels. Coaching offers simple, powerful tools to build a sense of belonging, meaning and support to create a culture that cares for the caregiver.

Caring for people =  $\bigcirc$  Employee engagement +  $\bigcirc$  Job satisfaction +  $\bigcirc$  Turnover =  $\bigcirc$  Profits

### THREE KEY MINDSETS

So how exactly do we apply lessons from the coaching profession to leadership in veterinary practices? It should be noted anyone in a position of influence should commit to developing a coaching style to help develop and support team members and improve relationships within the practice. Coaching is a collaborative process grounded in humility and curiosity where each individual is seen as fully capable and an expert in their role and life. Rather than being an expert or advice giver, a leader as coach is a partner, a guide and a cheerleader. Three key mindsets offer a solid foundation from which to grow a more coach-like approach to leading your team.

1. Assume positive intent: No one wants to be terrible at their job. People want to do their best. They want to succeed and feel accomplished in their role. Consider what happens when a leader believes people want to show up enthusiastic, dedicated to the practice mission and willing to do their best work. Assuming positive intent changes







your whole approach to a person or a problem. When you assume negative intent, you're likely to become angry, frustrated or annoyed. Assuming positive intent allows you to set aside this frustration, become more curious, and listen more generously. It allows you to look past the behaviour or immediate challenge and understand what is really going on. Practice giving people the benefit of the doubt and creating a space for possibility to emerge.

- 2. Believe in human possibility: Giving people a possibility to live into instead of an expectation to live up to is a small shift in mindset that can have far-reaching impacts. The Pygmalion effect describes a psychological phenomenon where high expectations lead to improved performance in a given area and low expectations to poorer performance. Education research has consistently shown that teachers' expectations have powerful effects on student academic achievement. One of the earliest studies by Rosenthal and Jacobsen demonstrated this effect. When elementary teachers were told certain students in their classroom had been identified as "intellectual bloomers". Results of the study showed that the "bloomers" performed higher on year-end intellectual tests. Rosenthal and Jacobsen concluded that teachers' expectations about students, even when based on arbitrary information, influenced student achievement. Believing people are capable, resourceful and whole is a key tenant of a coaching mindset. Consider what might shift when this mindset is applied to all members of your team.
- 3. Engage your curiosity: As we lead our teams in times of complexity, uncertainty and ambiguity, we need to let go of the belief that leaders must have all the answers. Instead, we can focus on asking better questions that draw on the collective knowledge of our entire team. In veterinary medicine, we are experts at diagnosing disease (a problem) and creating a treatment plan (the solutions). It is natural to apply this approach to our leadership. Trained as experts, we think we must have all the answers. But consider the times you assumed you knew a patient's diagnosis only

to be proven wrong once you received the lab report. Curiosity and questions are a leader's diagnostic tools. By taking time to ask the right questions, listen and respond thoughtfully, we can engage our team in a more empowering approach that builds confidence, improves client and patient outcomes and fosters a culture of collaboration.

Let's look at a simple coaching framework any leader, at any level, can use to leverage the positive benefits of a coach approach to leadership.

### THE ALR FRAMEWORK: ASK – LISTEN – RESPOND

A is for Ask: How might we ask questions that are deeply curious to increase understanding and open possibility? Organizational psychologist, Adam Grant, suggests thinking like a scientist can help us ask better questions. He suggests we view our opinions, ideas or beliefs as a hypothesis. For example, if our belief is "Changing the scope of practice for RVT's will solve the veterinary workforce shortage" viewing this belief as a hypothesis becomes "Can changing the scope of practice for RVT's solve the veterinary workforce shortage?". Generally, we are very attached to our opinions, ideas and beliefs and often set out looking for evidence that supports them. This approach can narrow our view making us resistant to other opinions, beliefs and ideas and set on proving the "rightness" of our idea. By framing them as a hypothesis we can more easily let go of our attachment to an idea and become more open to other perspectives and potentially being proven wrong. When you feel ready to jump in with your opinion or offer your advice, take a breath, pause and practice asking an open-ended question instead.

L is for Listen: According to Lee and Hatesohl at the University of Missouri-Columbia, most of us spend 70 to 80 percent of our time in some form of communication. Studies show on average 9 percent of that time is spent writing, 16 percent reading, 30 percent speaking, and 45 percent listening. While listening forms a large percentage of our communication skills, most of us are inefficient listeners and we receive little formal training to develop our listening skills. Part of the problem is our brain connects ideas faster than we can speak. The average person talks at about 225 words per minute but we have the mental capacity to understand someone speaking at up to 400 words per minute. This leaves our





minds free to wander. If we don't make a focused effort to concentrate and continually bring ourselves back to listening our minds move on to other ideas. It can be very difficult to quiet our busy minds and often we don't hear what the other person is saying or feeling because we are filtering it through our own immediate concerns. Add to this our time-crunched schedules and distractions like cell phones and good listening becomes even more challenging. In one study, authors found that "simply knowing our phone might ring can reduce our cognition skills by up to 20 percent". Paying attention, it seems is becoming an increasingly rare commodity.

Becoming better listeners is foundational to building more human-centered workplaces. In our busy hospitals committed listening gives others a precious gift – the gift of your time and full attention. Committed listening is about bringing yourself to the conversation AND being fully present for the other person. Giving someone your full attention, not talking over them or interrupting and being curious about the why behind their words. Committed listening creates a safe and respectful environment for further communication. When we listen better, we gain clarity, jump to fewer assumptions and our relationships improve.

The Chinese character for "to listen" is a beautiful reminder that listening well is a full-body experience requiring us to use our:

- ears to hear both the words and the pace and tone in which they are delivered
- eyes to notice facial expressions and body language
- heart to notice what is felt, the emotion and what is being communicated without words
- attention to be fully present or "undivided"



Figure 2: The Chinese character for "to listen". From US State Department Archives on Active Listening.

**R** is for **Respond**: After engaging our curiosity, asking good questions and practicing committed listening the final step in the ALR Framework is to respond. How can we express our thoughts, ideas or advice (when appropriate) mindfully, intentionally and generously? For many of us, this can be the most challenging step, especially in more emotionally charged conversations or those where we have a strong attachment to our ideas or beliefs. Remember the neuroscience behind our reactions. Our brains are wired to recognize threats - both physical and emotional – and activate our SNS in preparation to react to the threat. We also place more weight on negative experiences and emotions as a way to learn and protect ourselves from real dangers. Our SNS and our negativity bias are part of being human but so is our ability to build new habits and create new neural connections to respond intentionally and thoughtfully. Like learning any new skill, it requires motivation to change, repeated practice to reinforce the new neural pathways and time. Start by paying attention to what happens in your body when your SNS or negativity bias is activated. Learn to pause and employ mindfulness techniques to engage the PNS. Notice your focus widens, your ability to think more creatively expands and your ability to respond (not react) develops. Remember to be kind to yourself when you slip back into old patterns, developing new habits is challenging but the rewards for both you and your team of showing up as a grounded, respectful and thoughtful leader are well worth the effort.

"Between a stimulus and a response lies a space. In that space is our power to choose our response. In our response lies our growth and our freedom"

#### - Victor Frankl

A coach approach to leadership invites collaboration and moves us from being right to getting it right. Creating a space for belonging, engagement and deeper connections on our teams. Our practices are part of a bigger ecosystem. Similar to a forest, made up of thousands of individual trees, most of us spend our days focused on the individual trees, failing to appreciate the connections and interdependence that ensures the forest thrives. In our busy professional lives, an endless list of demands competes for our time. The immediate challenges we face each day make it difficult to focus on the future. Small shifts in the way we lead can, over time,





have big impacts on the people in our organizations, client satisfaction, patient outcomes and the profitability of our practice. It is time for a more human-centered approach to leadership. It is time for a coach approach!

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# WHY CURIOSITY SHOULD BE YOUR SUPERPOWER

**LEADERSHIP & COACHING** 

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### **A CULTURE OF CONNECTION**

We live in interesting times. An age where we can connect with people around the world with the click of a mouse. Where people living in the remotest places on the planet carry a computer in their back pocket that connects them with the rest of the world. Yet despite the ease with which we can "connect" with each other, research points to a growing sense of disconnection along with increasing, isolation, loneliness and polarization in society. In May 2023, the U.S. surgeon general released an advisory calling attention to the crisis of loneliness, isolation and lack of connection, saying: "At work, loneliness reduces task performance, limits creativity and impairs other aspects of executive function such as reasoning and decision making. For our health and our work, it is imperative that we address the loneliness epidemic quickly." The advisory went on to outline the importance of cultivating a culture of connection.

What exactly is a culture of connection? The desire to be part of a group is more than just a nice thing to have, it is embedded in our DNA as an essential human need. For me, the key to improving the wellbeing of people in veterinary medicine and creating cultures that support human flourishing lies in finding our way back to being together, in community. While this idea may seem either obvious or intangible depending on your perspective, it starts with focusing on people, one relationship at a time.

### **OUR BRAINS ARE NOT THE SAME**

Each of us carries a unique sense making machine inside our skulls. A ball of neurons designed to collect information from the environment along with data from the body and make the best decision about what to do next. Anatomically our brains look pretty similar but appearances are where it ends. Adding to your brain's complexity is the influence of culture, upbringing, experiences and the specific tasks we ask it to perform. All of these influences shape your brain and help it adapt based on what is needed. Your brain is a complicated piece of machinery that not only controls all your bodily functions and keeps you alive, it also makes you uniquely you!

Our brains are connection making machines. David Rock, author of Quiet Leadership and Coaching with the Brain in Mind says "the underlying functionality of our brain is one of finding associations, connections and links between bits of information. Our thoughts, memories, skills and attributes are vast sets of connections or maps joined together through complex chemical and physical pathways". Our brains are made up of layers upon layers of these maps or neural pathways. Everything we do, every thought we have and every skill we learn has a complex neural pathway associated with it. As a cyclist, I like to think of these pathways like the winding layers of mountain biking trails in my town. Some of them I am familiar with and others I am not. When I find myself facing a fork in the trail and feel lost, in a fraction of a second my brain looks at where I am and compares it to the existing maps in my head. If it can find connections, it creates a new "map" that literally becomes part of my brain's neural pathways. If I ride that trail repeatedly, eventually I no longer have to think about which way to turn, it is wired into my brain. The more hardwired these "neural mountain biking maps" become the more space I free up in my brain's working memory, making room for higher level tasks. In order to deal with all the information our brain needs to process, it takes shortcuts and prunes unnecessary information to create order, organize data





and help our lives make sense. These shortcuts mean we sometimes make up stories to fill in the gaps or connect missing pieces of information. Sometimes the stories we make up are correct but often they are prone to mistakes that can lead to misunderstandings and incorrect assumptions. Despite how amazing our brains are, they cannot possibly understand what is going on in the brain of the person sitting across from us. There is only one sure way to understand what another brain is thinking – ask it!

### THE CHALLENGE TO BEING CURIOUS

What does all this have to do with making curiosity our superpower? Getting curious and asking questions helps us slow down and gather more information before we make assumptions or worse yet judgements about a person or a situation. It delays the rush to give advice and take action. This is at the heart of why being curious is so challenging. We live in a culture that values doing and where busyness is not only a reality for most of us, it is sometimes seen as a badge of honour. Who has time to ask guestions? And, let's be honest, we all love to give advice. Giving advice makes us feel knowledgeable, valuable and needed by others, but does it really work? Do people want our advice and how likely are they to apply it to their challenge and find a solution? Research in the field of neuroscience and human development shows that giving advice and telling someone what they should do rarely works when it comes to developing skills or changing behaviour. The long term value of advice giving can be summed up in the saying "If you give a man a fish, you feed him for a day. If you teach a man to fish, you feed him for a lifetime". If giving advice is not helpful and counterproductive, why is it often our default behaviour as leaders?

### THE PROBLEM WITH GIVING ADVICE

Michael Bungay Stanier author of "The Advice Trap: Be Humble, Stay Curious and Change the Way You Lead Forever", a thought leader in coaching and organizational development, calls this deeply engrained desire to give advice our "Advice Monster". The problem, he says, is not with advice itself but when giving advice becomes our default response. Giving advice has three specific challenges or pitfalls leaders need to consider if they hope to become more coachlike in their approach.

- 1. Are you solving the right problem? Our eagerness to give advice means we jump to solutions before we fully understand the problem. As a result, we may end up wasting time and solving the wrong problem.
- How good is your advice? We all like to think we are rational, logical and our advice adds value. Research into cognitive bias proves us wrong. Remember how your brain likes to simplify information processing and take shortcuts? Our advice is influenced by the lens through which we view the world. Your advice is actually an opinion and not necessarily as valuable as we believe it to be!
- 3. What message are you really sending? Giving advice disempowers the receiver by sending a subtle message that they are not smart enough or capable of solving this problem on their own. While this is often unintentional, it erodes their sense of competence, confidence and autonomy. Over time it can make them dependent on the advice giver.
- 4. What do you really want for yourself and for those you lead? Allowing your Advice Monster to roam unchecked may mean you are taking on responsibilities that actually are not yours to take on and you might be setting yourself up for frustration, resentment and exhaustion. Ask yourself honestly, do you really want to be the person that has all the answers, fixes all the problems and saves everyone?

### WHAT IS YOUR ADVICE MONSTER?

Reflecting on how the Advice Monster shows up for you is the first step in taming it. Our Advice Monster likes to take on a few different personas:

- Tell-It: The Tell-It Advice Monster loves the spotlight and likes to speak with authority, seniority and wisdom to convince others that it knows best. Tell-It is here to convince you that you must have the answer. You were hired to have the answer and it is only by having the answer that you add value to the organization and will be recognized as a success. The Tell-It monster wants you to believe if you don't give advice, nothing will get solved and we will fail.
- 2. Save-It: The Save-it monster has convinced you your only job is to rescue everyone. Save-It often hides







behind a veneer of being helpful and is kicked into overdrive when there is the potential for conflict. When in doubt, the Save-It monster tells you to take it on yourself because it is too hard to watch others struggle. It can smell like a martyr and wants you to believe you must be responsible for all and rescue everyone or the team will fail.

3. Control-It: The Control-It monster will quietly convince you that the only way to succeed is to stay in control at all times. It whispers in your ear: don't trust anyone, don't share power, don't cede control because if you slip, disaster awaits. It seduces you with the grandeur of what is possible if only you stay vigilant and carefully control EVERYTHING!

### HOW TO TAME YOUR ADVICE MONSTER

Regardless of the persona it assumes, when the Advice Monster is in control, you are feeding the narrative that you are better, smarter and have the best solutions – while the other person is not smart enough, experienced enough, moral enough or capable enough to make the right decision and solve the problem on their own.

AND if that isn't a tough enough pill to swallow – allowing the Advice Monster to gain control, makes it easier to set aside your empathy, compassion and vulnerability. Allowing you to use your answers as a shield against the very thing that builds connection and community. The very things that contribute to a team's wellbeing - empathy, compassion and vulnerability. According to Michael Bungay Stanier, the key to taming this beast is to replace your advice-giving habit with something else - curiosity. Or in his words to "stay curious a little bit longer". When you feel the Tame-It, the Save-It or the Control-It monsters about to hijack your voice – slow down, take a deep breath and ask a question.

# QUESTIONS TO HELP YOU GET CURIOUS IN (ALMOST) ANY SITUATION

Beyond keeping the Advice Monster at bay, questions help us understand and empathize with others. At the most basic level, asking a question shows your interest and is an invitation to share thoughts, perspectives, stories and feelings. The better the question, the better the invitation and the more likely you are to develop a deeper understanding or build your relationship. Warren Berger, author of "The Book of Beautiful Questions" says because questioning is such an effective tool for connecting with others, it should be seen as a critical leadership skill. Like Bungay Stanier, Berger agrees that when we "shift away from advising, criticizing, opining – and toward the direction of asking and listening" a powerful change occurs. The shift to "asking mode" can even transform adversarial relationships". While any question will slow us down and delay the rush to advice giving, what are some of the key ingredients of great questions? Questions designed to increase understanding, build connection and support the development of those lead are crafted to:

- Be open ended simple, not leading, open to the listeners interpretation
- Stimulate positive emotions positive emotions move us out of our sympathetic nervous system into the parasympathetic nervous system where we can think creatively and share expansively
- Be generous and generative the question invites honesty, dignity and revelation
- Connect with the relationship and offered with humility and empathy

### A FINAL PIECE OF ADVICE (YES, THERE ARE TIMES WHERE ADVICE GIVING IS OKAY)

Staying curious a little longer and avoiding telling others what they should do is a healthy habit we all need to work on but you may be wondering if there is ever a time where giving advice is appropriate? The answer is yes, and... If you truly believe your expertise is needed or will help avoid undesirable outcomes that might result from self-directed learning remember to ask permission before unleashing your Advice Monster. Then, if the response to your offer of advice is "Yes, please", share it as a perspective rather than a directive. For example:

"I can see how this challenge has you stuck. Would you like to hear my thoughts?"

Then:

"I wonder what might happen if\_\_\_ (insert your idea here) \_\_\_\_".





Curious questions asked with positive intent and a desire to not only understand but truly see the human being across from you is a super power we can learn to leverage. Becoming more curious is a small change that can have a huge impact on the way those around us feel, and as a result, behave. A shift that empowers others to increase engagement, ownership and confidence and which extends beyond the individual to the entire team supporting deeper connection and a community of human thriving.

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# THE POWER OF PAUSE – SLOW DOWN AND SUPERCHARGE YOUR LEADERSHIP

**LEADERSHIP & COACHING** 

Elaine Klemmensen, DVM, CEC | Founder, Evolve Leadership Coaching & Consulting

For busy veterinary professionals, time is a precious commodity. Too often we spend our days racing against the clock to check off all the items on our "to-do" list. This can leave us stressed and depleted at day's end – trapped in a time paradigm. What if we shifted from managing time to managing energy? Research from the world of neuroscience offers powerful insights into the way our brains work along with the benefits of slowing down and "embracing the pause" as a way to replenish our energy and develop a more sustainable path forward for veterinary medicine.

### **CHALLENGING OUR BELIEFS**

We live in a culture where busyness and doing are not only valued but often worn like a badge of honour and used as a way to measure success. While it is bad form to brag about our achievements or talk about income, sharing how "busy" we are is a socially acceptable way to let people know you are successful. We believe the path to success is a simple formula of do, do, do until you eventually have what you desire and then you can afford to take time to rest and enjoy just being. While success is certainly dependent on determination, focus and a willingness to work hard (along with the circumstances you were born into and a certain degree of luck) perhaps it is time to revisit how well this focus on busyness and constantly doing is serving us. In her book, Mastering Community, Christine Porath shares the story of Jen Fisher, a senior marketing coordinator at Deloitte. Jen loved her work and was learning and growing in her role at Deloitte. She was willing to work anywhere, at any time, without boundaries, often logging 19-hour days. She managed to set aside time for exercise but little else. Over time the long hours along with her singular focus on work eventually had a toll. It took Jen a long time to admit she

was struggling with burnout. Reflecting on her journey she succinctly shared her thoughts on our culture of busyness saying, "Burnout is not the price you have to pay for success. To create a more meaningful life, you have to remove your badge of busyness".

Research has found that peak performers like elite athletes, musicians and top CEOs work in sprints and breaks, making dedicated time to recharge and replenish their energy a priority. The belief that time in equals productivity out, or that the hours we put into work have a reciprocal relationship with how much we achieve, is being called into question by recent research. Time spent working and productivity are not a 1:1 relationship. As society moved from farms to factories in the industrial era to complex cognitive work in the knowledge economy, the demands on our bodies and brains changed. Studies suggest the human brain can only hold focus for 90 to 120 minutes before it has an increased urge for distraction. You know the feeling, when you have a sudden urge to check your phone. This is when your brain is telling you it needs a break. A restorative break, not mindless social media scrolling which is a distraction but not restorative.

We often treat our bodies like machines and fail to recognize that like a machine, our bodies will fail if we neglect to care for and maintain them. Our brains, which power the machine of our body, also need time for rest and repair. Start thinking of your brain like a battery that needs scheduled breaks to replenish and recharge. What activities deplete and what activities restore your vital battery? Before we explore this question, let's take a deeper look at how our brains work and why making space to pause is vital to our health, productivity and our ability to lead well.





### THE DEFAULT MODE NETWORK

Our brain, while only 2 percent of our body weight, uses 20 percent of our energy resources at any given time. For many years scientists disregarded the idea that the brain might be productive during downtime (relaxing or sleeping). With the advent of functional magnetic resonance imaging (fMRI) in the early 1990's our understanding of what happens when our brain is at rest deepened. In 2001 Marcus Raichle and colleagues discovered a particular set of scattered brain regions that consistently became less active when participants concentrated on a mental challenge. These same regions however began to fire in synchrony when the participants were relaxing and letting their thoughts wander. Eventually, this complex neural network or circuit that stirred to life when people were daydreaming became known as the default mode network (DMN). It is believed to be one of several different resting-state networks in our brains including circuits for hearing, vision, movement, attention and memory. Research into these mysterious and important circuits is an emerging science with the DMN being the most widely studied.

The DMN, responsible for a massive amount of unconscious processing, is active when we are in a resting state, not engaged in any demanding, externally oriented mental task. Think of the moments in your day when you let your mind wander. For example, when you are walking the dog and find yourself contemplating a future vacation, or thinking about an interaction at work and wondering what was going on in your co-worker's head. Times when your body is otherwise preoccupied and your mind can go into autopilot mode. In contrast the task positive network (TPN), also called the executive control network, kicks in when we ask our brain to focus on external demands requiring higher cognitive function and focus like solving a calculus equation or when we are engaged in a task-specific activity like surgery.

The DMN could also be called our narrative network. A 2007 study called "Mindfulness meditation reveals distinct neural modes of self-reference", by Norman Farb and six other researchers at the University of Toronto, sought to understand how human beings experience their life moment to moment. Their study explored the two distinct ways people have of interacting with and making sense of the world. Farb described the DMN as our narrative circuitry. It is active when you think about yourself or other people and it holds together our "story line". This network is taking information from the outside world and filtering it through our interpretations to make sense of ourselves, our history, and the people we know and weave all of this information into a giant tapestry that makes sense to us. In most instances, the DMN is acting without our conscious awareness.

We also experience the world through our TPN or direct experience network when we ask our brain to focus on solving a complex calculus problem or turn our focus to information coming into our senses in real-time. An example that illustrates these two networks at work is when you are scrubbing for a surgical procedure and find your mind wandering from the immediate surgery to the conversation you just had with a client and then on to think about what you are going to make for dinner. Your DMN is activated. If you pause and shift your focus to notice the feel of the soap on your skin or the temperature of the water as flowing over your hands, your brain is now in direct experience mode or TPN.

It appears that these two networks function alternately – one or the other – but not simultaneously. Demands that require engagement of the TPN simultaneously deactivate the DMN. Think of it like a toggle switch where our brain flips back and forth between these modes. When our TPN or executive mode is engaged, it uses a lot of energy and drains our battery. When we flip the switch and the DMN takes over it gives our brain a break, time to recharge and the space to create new connections and make sense of our world.

You may be wondering, so what? This is interesting but what does it have to do with the importance of rest, renewal and leadership? I invite you to stop reading and take a break for 2 to 3 minutes. Perhaps you want to stand up and stretch for 2 minutes. Maybe you will grab a toy and play tug of war with your dog for 3 minutes. Or perhaps you will step outside and feel the sun on your face and listen to the birds. When you return to reading, take a moment to check in and note how you feel.

Even a 1-minute break that toggles the switch over to your DMN has cognitive benefits that make a meaningful difference in your ability to focus productively. In a study of 20,000 employees by Tom Schwartz of the Energy Project and Christine Porath Associate Professor of Management at the McDonough School of Business at Georgetown





University, "employees experienced a positive performance boost from each break they took during the day with those who took a break approximately every 90 minutes reporting a nearly 30% higher level of focus across the day". While at first glance this may seem unrealistic in our busy, overbooked veterinary practices consider the benefits of improved focus on both team productivity and patient outcomes if we could leverage this benefit. How might we incorporate thoughtful microbreaks that engage the DMN and recharge our brains into our workday?

In addition to recharging our focus, the ability to toggle between the two networks enhances the richness of incoming data and helps us get closer to the reality of any event than relying only on our DMN or narrative circuits (the story we are telling ourselves as we make sense of the world). Shifting into the direct experience, or TPN, allows us to perceive more information and gather more accurate information about events happening around us. Noticing more in real-time makes us more flexible in how we respond to the world and people around us. Experts have found that with practice and attention, learning to activate the toggle and shift into direct experience mode can help us respond more mindfully to events as they unfold. Over time becoming less imprisoned by our past, habits, assumptions and expectations and can be more open to new ideas and opinions. Teaching and developing this skill to all team members can have a positive impact on interpersonal dynamics.

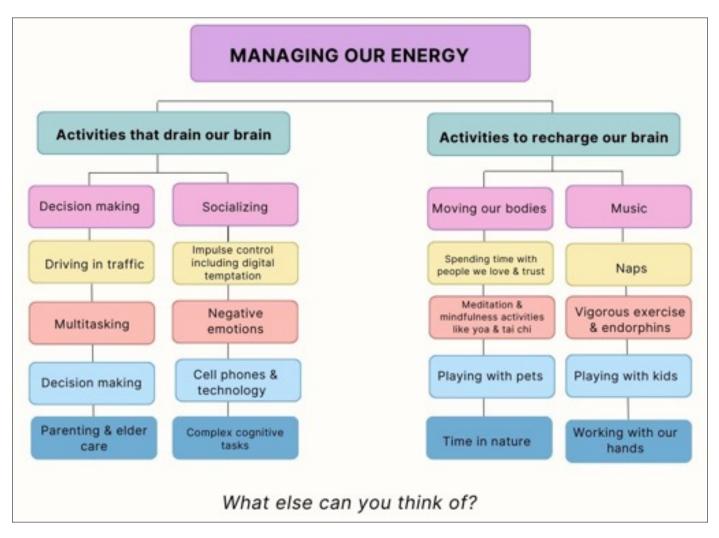


Figure 1: Original diagram inspired by International Coaching Federation webinar with James Garret on "Brain Science for Coaches"





### **RETHINKING OUR HOSPITALS**

Organizations across all industries are at an important crossroads and veterinary medicine is not unique in its challenge to attract and retain top talent. We need to move past seeing wellbeing as a marketing tool to attract new people and recognize the bigger impact on our community and our society when people are tuning out, burning out and walking out. If we fail to support employee wellbeing, we are failing to optimize people's potential, ultimately affecting our financial bottom line. We need a holistic approach where wellbeing is embedded in the strategic plan, hospital policies and procedures so that it becomes culturally normalized or part of "the way we do things around here".

What are practical ways we can normalize and embed wellbeing into our day-to-day practices at work?

What policies are in direct opposition to employee wellbeing?

How well do your hospital's leaders model healthy behaviours and choices?

What can we learn from other organizations that have created healthier, human-centered workplaces that prioritize wellbeing?

How can we think creatively to find innovative NEW ways of managing our teams that make space for rest and renewal?

In veterinary medicine, wellbeing is not a one-size-fits-all all strategy. Perhaps, before we can shift our culture to one of wellbeing, we need to broaden the current model of success from one that celebrates doing and busyness to one that recognizes the power of the pause. What small steps can you take today to make recharging a sustainable practice for both yourself and your team?

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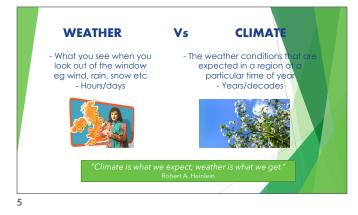






**CLIMATE CHANGE AND THE VETERINARY** 

"Climate change refers to a large-scale, long-term shift in the planet's weather patterns and average temperatures. UK Met Office









podcaster and speaker

Carbon Literacy Trainer

Vet Sustain Director and

Working Group

member of Vet Sustain's Greener Veterinary Practice

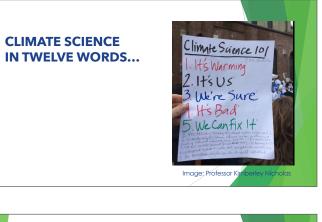
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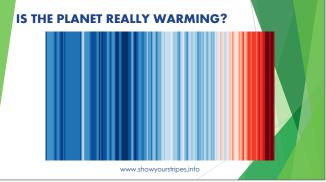
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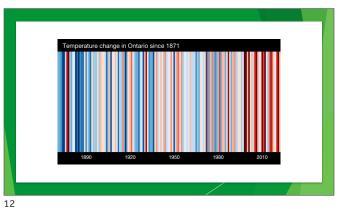
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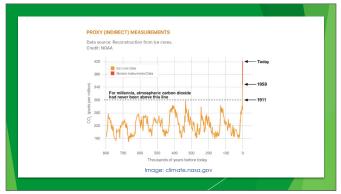


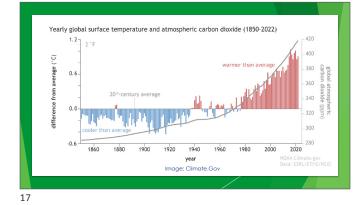




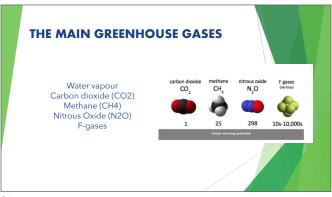






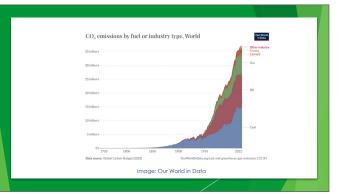


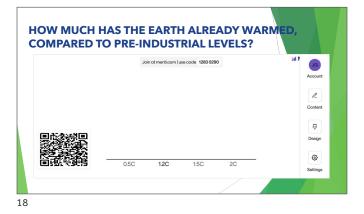






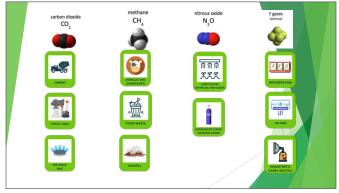


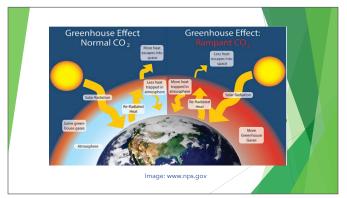




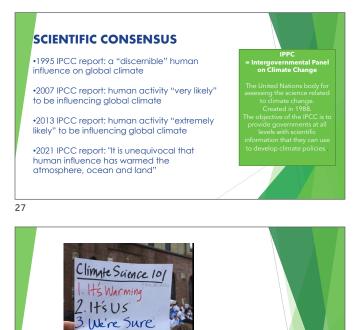
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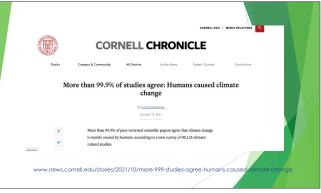




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It's Bad

5. We Can Fix It

Image: Professor Kimberley Nicholas



2024 OVMA Great Ideas Conference | 40





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The RCVS Code of Professional Conduct 6.1: "Veterinary surgeons must seek to ensure the protection of public health and animal health and welfare and must consider the impact of their actions on the environment." (RCVS, n.d.)

www.rcvs.org.uk/settingstandards/advice-and-guidance/codeof-professional-conduct-for-veterinarysurgeons/

37





"As a member of the veterinary medical profession, I solemnly swear that I will use my scientific knowledge

> prevent and relieve animal suffering,
 > protect the health of the public and the environment, and
 > advance comparative medical knowledge.

I will perform my professional duties conscientiously, with dignity, and in keeping with the principles of veterinary medical ethics.

I will strive continuously to improve my professional knowledge and

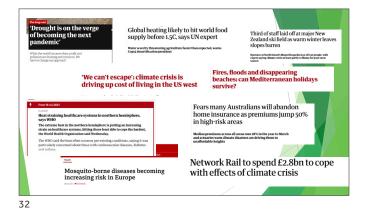
competence and to maintain the highest professional and ethical standards for myself and the profession."

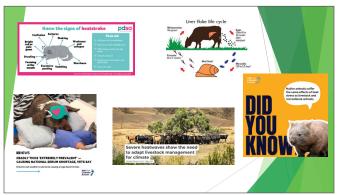
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and skills for the benefit of society.

> promote animal health and welfare,

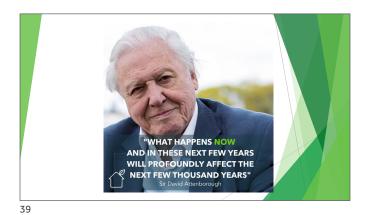
I will strive to:















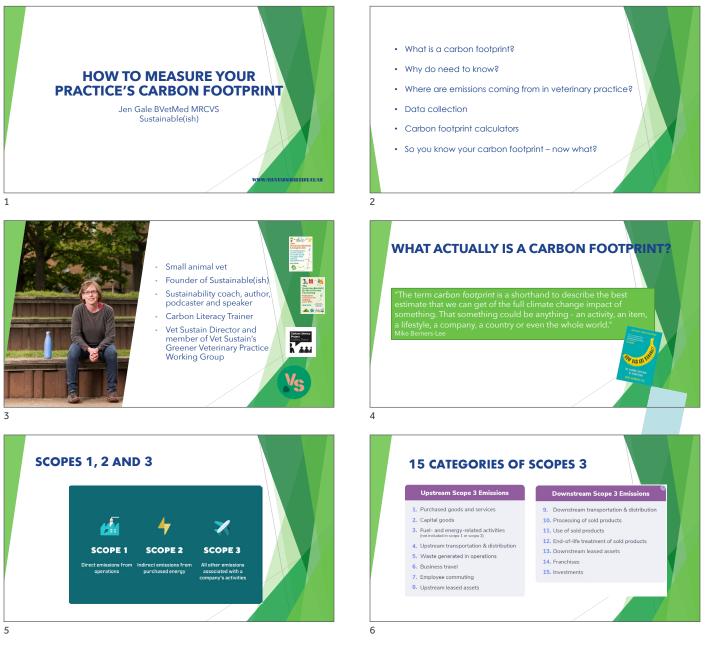




# HOW TO MEASURE YOUR CLINIC'S CARBON FOOTPRINT (AND WHY YOU MIGHT WANT TO DO IT)

## **CARBON LITERACY & SUSTAINABILITY**

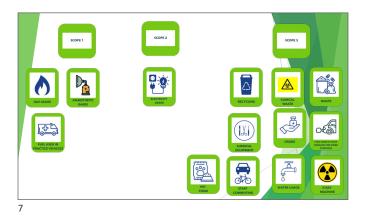
Jen Gale, BVetMed | Carbon Literacy Trainer and Founder of Sustainable(ish)





ONTARIO VETERINARY

MEDICAL ASSOCIATION



**CARBON NEUTRAL** 

The process of offsett

emissions to neutra

Achieved through

purchasing carbon credit from offsetting projects

Carbon neutrality does no

remove carbon, but can b

step towards Net

#### **NET ZERO**

Reducing Greenhouse Gas emissions to as close to zero as possible SBTi - 90% reduction by 2050

Net zero is a state where we add no incremental greenhouse gases to the atmosphere.





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# FIVE THINGS ABOUT SCOPES 1, 2 AND 3

Scope 1 and 2



solutions exists to deliver net zero for Scope 1 and 2 emissions

**Ś**rati You have less where the impac control so wil need to collaborate to

reduce Scope 3.

tackling So

WHY DO WE NEED TO KNOW?

- · 'We can't manage what we can't measure'
- Setting targets for reductions
- Legislation
- Pressure/demand from clients and supply chain
- Transparency
- Benchmarkina

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8

# **STEP 1 - WHOSE JOB IS THIS?** • Who is going to be responsible for measuring the practice's footprint? • Block out time for it to happen

• What support do they need?

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# **STEP 2 - DECIDE ON YOUR BOUNDARIES**

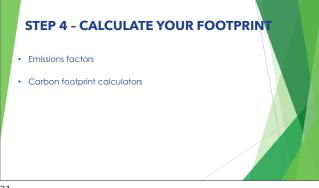
- What scopes are you going to measure?
- Decide on a baseline year
- Are you including all of your veterinary practices/branch surgeries or just the main one to start with?
- · Record number of members of staff (FTE), number of vets

















# **STEP 3 - COLLECT THE DATA**

- Who has the bills?!
- What information do you need?



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### **SCOPE 1**

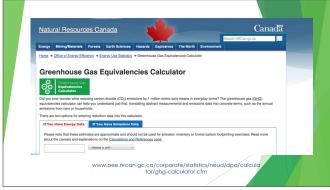
- Gas bills (heating and cooling)
- Oil
- Biofuels or biomass
- Fuel bills for practice owned vehicles (NB. Vehicle details)
- Refrigerant gases (eg from air con usage)
  - Anaesthetic gas usage

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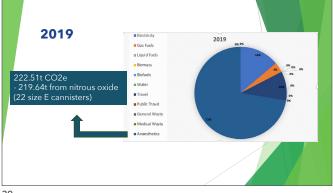




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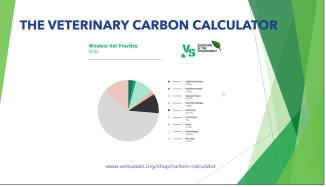
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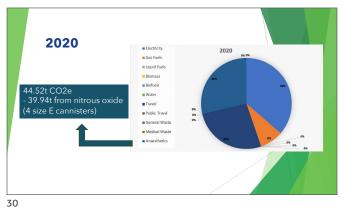


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# STEP 5 - SET EMISSIONS REDUCTIONS TARGETS AND CREATE A PLAN!

- Net zero?
- 2030 goal?
- 3/5 year goals













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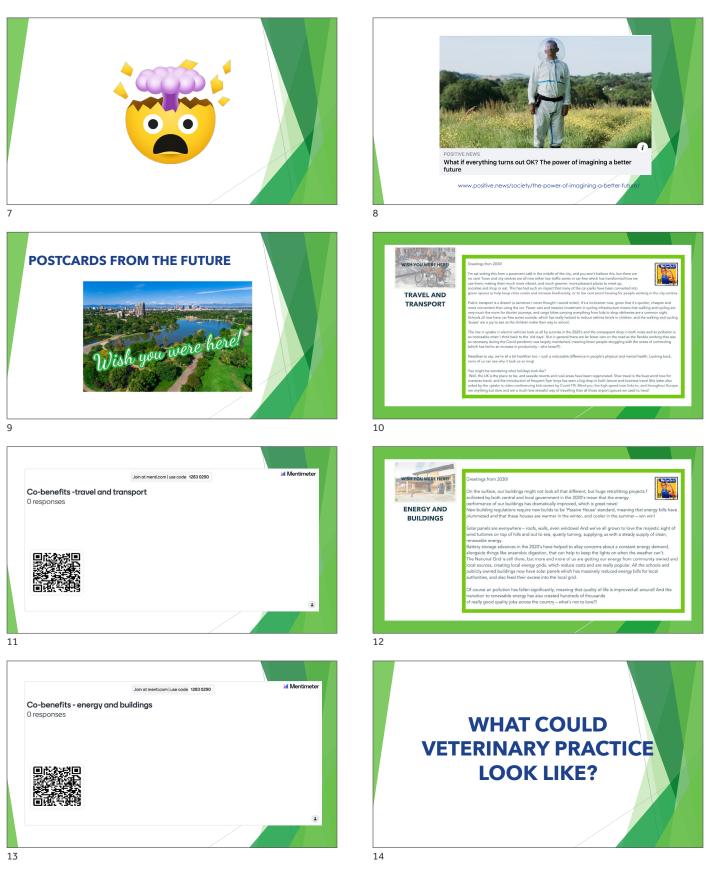








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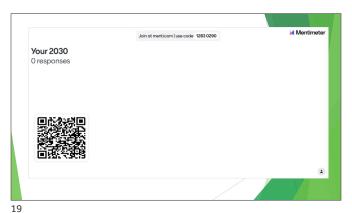


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17



**QUESTIONS?** jen@sustainableish.co.uk IIFE.CO.U



# We Con Do M alth Care Plans fo 20

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# OVMA - GREAT IDEAS CONFERENCE 2024



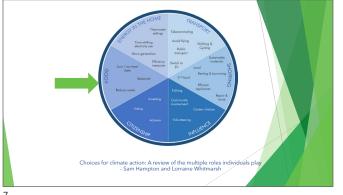
## **CARBON LITERACY & SUSTAINABILITY**

Jen Gale, BVetMed | Carbon Literacy Trainer and Founder of Sustainable(ish)













#### FOOD

- Our own diets food choices, seasonal, food waste
- Food choices in the practice for staff eg in the staff room
- Pet food

#### 11

#### FOOD

- Our own diets food choices, seasonal, food waste
- Food choices in the practice for staff eg in the staff room
- Pet food
- Our role as a profession in supporting the transition to lower impact food production

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#### FOOD

• Our own diets - food choices, seasonal, food waste



8

#### FOOD

- Our own diets food choices, seasonal, food waste
- Food choices in the practice for staff eg in the staff room - composting bin for food waste

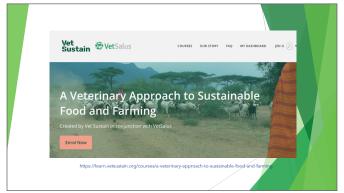
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Our position recommends that the veterinary profession promotes the "Less and Better" concept, which sees some people reducing their overall consumption of animal-derived products, while maintaining their proportional spend on these products within their household food budget. This can be a mechanism for financially supporting high animal health and welfare standards, as part of ensuring the expanding global human population is fed sustainably and within planetary boundaries.





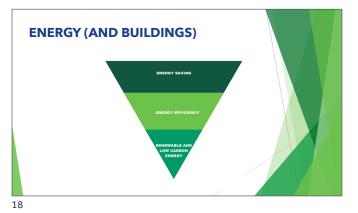








BON FOO ALS UND	OTPRINT DER OUR CARE	
SPECIES	AVERAGE TOTAL CARBON FOOTPRINT OF ALL THE ANIMALS UNDER THE CARE OF EACH VET PER YEAR	
EQUINE	524 tonnes CO2e per vet per year	
DOGS AND CATS	1,000 tonnes CO <sub>2</sub> e per vet per year	
SHEEP	7,000 tonnes CO <sub>2</sub> e per vet per year	1
DAIRY CATTLE	24,000 tonnes CO <sub>2</sub> e per vet per year	
PIGS	27,000 tonnes CO <sub>2</sub> e per vet per year	
BEEF CATTLE	30,000 tonnes CO <sub>2</sub> e per vet per year	
FARMED FISH	36,000 tonnes CO <sub>2</sub> e per vet per year	
POULTRY	99,000 tonnes CO,e per vet per year	













# "SHOPPING" (AKA PROCUREMENT) **AND WASTE**

Consumables NB. theatre waste 'Merchandise'/waiting room sales Appliances/tech Waste segregation and recycling







Helen Gould - Old Hall Vets:

- Colour coded bins in EVERY room in the same order
- Clear, colour-coded posters on walls • Start with just 3 bins plus clinical waste
- and sharps Place prominently so clients can observe
- staff proudly separating waste Make the recycling bins easier to get to
- than the clinical waste bins!

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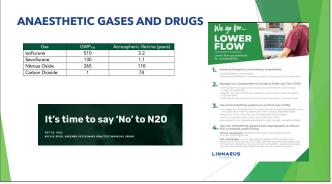
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#### **CIRCULAR ECONOMY...**

- . Recyclable drip bags/bottles . Loan scheme for buster collars and post-op
- t-shirts .
- Re-usable aprons
- Re-usable drapes, gowns, masks, surgical hats • Tins vs pouches .
- Terracycle scheme collection point for pouches and blister packs
- Refurbished IT and equipment .
- . Recycling needle caps!
- Reducing clinical waste by clear segregation, .
- Fairphones for practice mobiles .
- Composting paper towels and hair clippings .
  - Reducing printer and paper usage

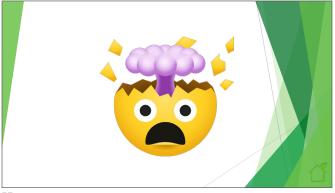






































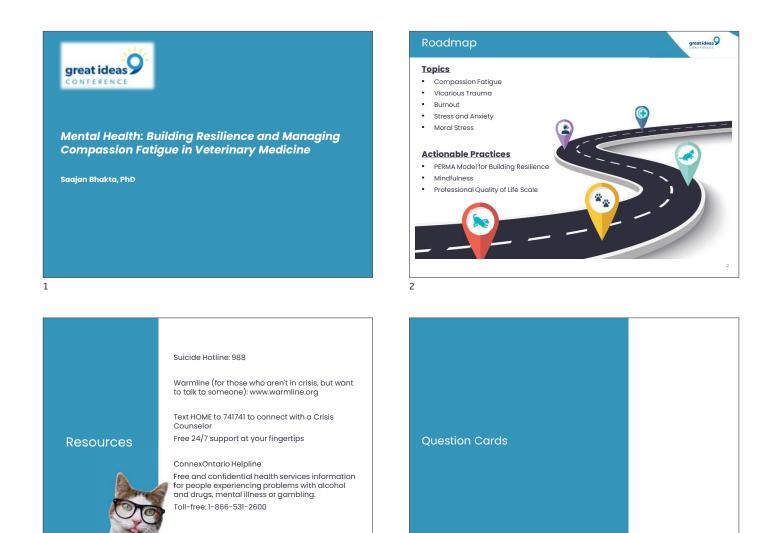




# MENTAL HEALTH: BUILDING RESILIENCE AND MANAGING COMPASSION FATIGUE IN VETERINARY MEDICINE

#### **WELL-BEING & LEADERSHIP**

Saajan Bhakta, PhD (Psychology) | Former Director of Employee Experience at VetCor



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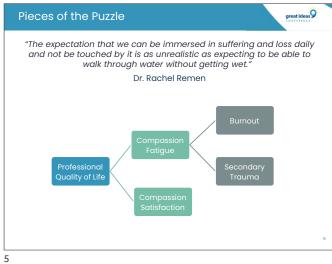
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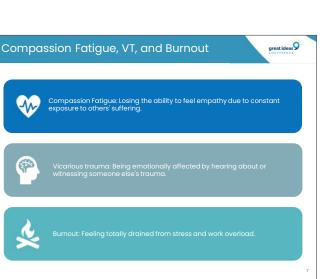






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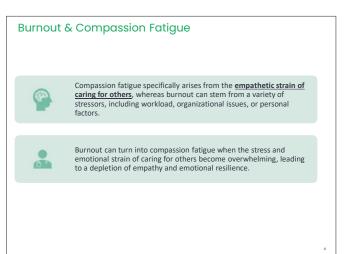
Burnout is about feeling exhausted from <u>too much</u> <u>work</u>, and compassion fatigue is about feeling overwhelmed by caring too much about others.

#### Burnout vs. Compassion Fatigue

Burnout is when a superhero gets really tired and overwhelmed from doing too much. They feel like they can't keep going, and they start to feel distant from their work and the people they help.

Compassion fatigue is like when the superhero cares so much about others that it makes them feel really sad and tired. They might even start having bad dreams and feeling anxious because they're taking on too much of other people's problems.





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# High Stress: Long hours, fatigue, and intense workloads. Lack of Meaning: Reduced support, excessive responsibility without control. Challenging Culture: Poor peer support, unprofessionalism, disengaged leadership. Work-Life Imbalance

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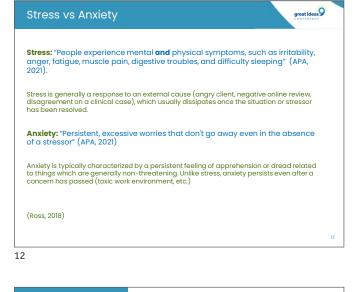


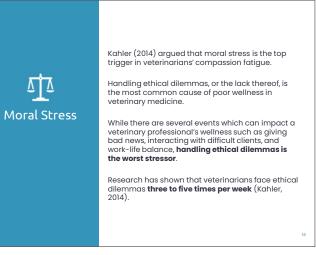
great ideas 9 Poor Stress Response → Burnout Optimal Performance Performance Fatigue Energised Focused Exhaustion Seeing Improvement Work feels effortless Health Breakdown & burnout Bored DISTRESS CALM EUSTRESS Level of Stress Yerkes-Dodson Curve 1908

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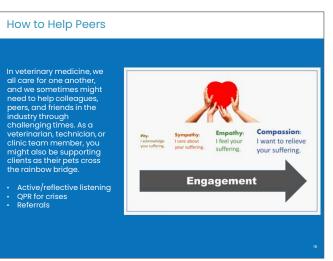








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#### There is no policy or protocol. There is no magic answer, so it is important to be proactive in your approach. Addressing Prevention is KEY! Compassion It starts with a proactive approach that puts balance at the forefront of your mind. Fatigue Determine your emotional triggers (a trigger is a painful emotional response). Find a compassion fatigue specialist.

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#### Addressing compassion fatigue!

Building resilience is key to preventing compassion fatigue!

- Connect with other colleagues, either in person or through online discussions like Not One More Vet, for shared support that can help you feel supported and heard.
- Practice expressive writing Journaling for about 15 minutes every day about what stressed you out that day, what went well that day, etc. (Freestyle)
- · Practice your spiritual or religious beliefs.
- Complete basic hygiene tasks every day, such as combing/brushing your hair and changing into and out of work clothes (scrubs off before dinner!)
- Wash up before you leave work Give it a try! Washing your hands and face before walking out of the door can help leave work at work. Think of it as a symbolic washing away of the hardness of the day.

(AVMA, 2021)



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Bottled-up emotions Sadness and apathy Inability to get pleasure from activities that previously were enjoyable Isolation Difficulty concentrating . Feeling mentally and physically tired Chronic physical ailments . Symptoms of Voicing excessive complaints about your job, Compassion your manager(s) and/or co-workers Lack of self-care, including poor hygiene and a drop-off in your appearance Fatique Recurring nightmares or flashbacks Substance abuse or other compulsive behaviors such as over-eating or gambling (AVMA, 2021)

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#### Addressing compassion fatigue!

#### Building resilience is key to preventing compassion fatigue!

The Substance Abuse and Mental Health Services Administration (SAMHSA) cites four areas that are key to building resilience:

- Adequate sleep
- Good nutrition
- Regular physical activity Active relaxation such as voga or meditation

Take time to be alone with yourself.

#### Engage in meditation and/or mindfulness-based stress reduction.

Engage with co-workers to celebrate successes and mourn sorrows as a group.

(AVMA, 2021)

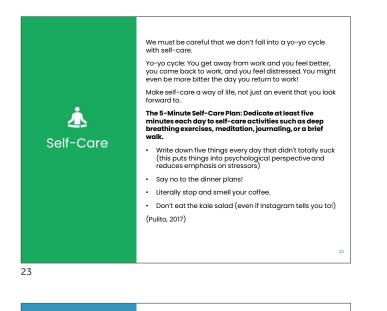


great ideas 9

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#### The Five Cs Model **Control**: Identify aspects of your work and life that you can control and take charge of them. Set boundaries and prioritize self-care. Communication: Share your feelings and experiences with trusted colleagues, friends, or therapists. **Connection**: Maintain meaningful relationships both inside and outside of work to combat isolation. Coping: Develop and use effective coping strategies for managing stress. Compassion: Cultivate self-compassion and self-

care as integral parts of your daily routine.





Sp	iritual:
•	Acknowledge spirituality beyond religion
•	Attend religious services or seek virtual support religious
•	Practice gratitude and mindfulness for connection with others and nature
Fir	nancial:
•	Be aware of financial stress during splurges to

- prevent more stress
- Stay within financial means for sustainable selfcare
- Avoid turning self-care into retail therapy
- Rule: Self-care now shouldn't cause stress later

Self-Care

Pillars



27









24

if



#### Mental/Creative

- · Engage in activities that help unwind
  - Reading, journaling, music, art, cooking, hobbies,

24

- Focus senses on tasks to divert from work or stress
- Use TV in moderation to avoid excessive mental

#### Additional Considerations:

- Create a personal list of self-care practices that
- Explore apps like Virtual Hopebox (The app contains simple tools to help users with conjector (the upp contaction, distraction and positive thinking using personalized audio, video, pictures, games, mindfulness exercises, activity planning, inspirational quotes and coping statements.

Utilize company-provided resources like EAP, Aetna Resources, etc.

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#### **Creative Ideas**

- Mindful Coloring or Art Therapy: Engage in coloring books, painting, or other forms of art therapy to relax and express your emotions creatively. Art can be a therapeutic way to release stress.
- Nature Immersion: Spend time in nature, whether it's a park, forest, or beach. Nature has a calming effect and can help you reconnect with your inner self.
- Music and Sound Therapy: Listen to soothing music, practice deep breathing while focusing on calming sounds like ocean waves or rain, or even try playing a musical instrument to relieve stress.
- Immersive Virtual Reality: Explore VR experiences designed for relaxation and stress relief. VR can transport you to calming virtual environments.

Creative Ideas	greatidess	Protect Your Peace without saying no	greatideas
<ul> <li>funñy videoš and si reduce stress and b</li> <li>Regular Digital Deta devices regularly to</li> <li>Imagination and Pla in playful activities, games, or doing pu</li> <li>Random Acts of Kin</li> </ul>	x: Take a break from screens and digital disconnect and recharge. ay: Embrace your inner child by engaging such as building with LEGO, playing board	30	<ul> <li>Buy Time: Even if you know the answer is no allowing time to pass between the request and your response can mitigate any potential damage to the relationship.</li> <li>Ask for Clarification: This makes it appear as if you are truly their advocate and acting in their best interest. People feal appreciated when you want to know more!</li> <li>Start with Thank You: Research shows that offering graftlude before declining a guest develops rapport.</li> <li>Compliment –No– Compliment Method</li> <li>Last Resort: Courage–Inducing introduction (This is really hard for me to say, but this time I have to)</li> </ul>
Honoring the Bond of Attachment	When veterinarians witness the loss of pets by clients, they feel it too. You are not robots! Humans are physiologically wired to take on the pain and emotions of others (Bergland, 2013). Consider a personal process whereby you center yourself before and after each euthanasia. This might mean a few minutes before you unter the room or taking a quick walk outside after. Give yourself time to fully process the event before you move on to avoid it from hanging over you and compounding. (Ayl, 2013)	Professional Quality of Life Scale	PROFESSIONAL QUALITY OF LIFE SCALE (PROQOL)     Compassion Statisfaction and Fatigue     ToryOOL Version 2014     To

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A 1988 study by Pennebaker et al. found that A lass study by Penneoaker et al. round that participants who did expressive writing for four days were **healthier six weeks later and happier up to three months later**, when compared to people who wrote doout superficial topics (What made you happy today? What made you sad today? How was your day?)

A more recent study by Sergeant and Mongrain (2014) found that expressive writing daily for three weeks **helped participants become more engaged with life afterward, and it decreased their pessimistic beliefs over time.** 

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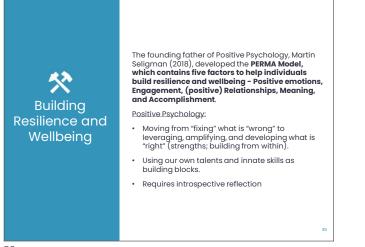






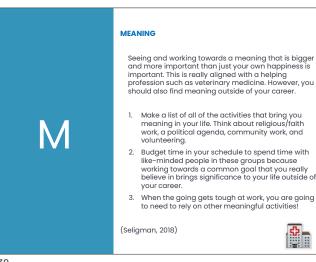


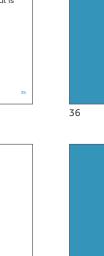






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40



## The last building block that allows individuals to achieve optimal wellbeing is accomplishment. This is sense of mastery over something (outside of being an amazing DVM).

Perhaps you are always trying to beat the next level of Candy Crucker of ways uping to bed the heat level of Candy Crucker or you are so involved in Sudokus? Maybe it is a jigsaw puzzle or beating your mile run time. Maybe you are always trying to get a higher bowling score or bake the perfect cake.

- Make a list of things where you find yourself trying to "get to the next level" or "the next step." 1.
- 2. Set realistic goals to achieve that accomplishment.
  - Celebrate your success!
- 4 Repeat

Over time, you will find that the mere process of achieving tasks can help you build resilience.

(Seligman, 2018)

3.



**POSITIVE EMOTION** 

help us build resilience.

into perspective. 4. Repeat!

(Seliaman, 2018)

When we feel positive emotions, we perform

better and feel better. So, let's amplify the positive emotions in our life (intentionally!) to

1. Ask yourself what are the things that make

you happy? (music, gardening, movies, exercise, etc.)

2. Make a plan for how you are going to incorporate more of what makes you happy

by budgeting the necessary time throughout the week.

3. Gratitude diaries can also help train the brain to focus on the positive and put things



- working towards a common goal that you really believe in brings significance to your life outside of your career.

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ONTARIO VETERINARY

MEDICAL ASSOCIATION

# PERMA Calendaring Activity

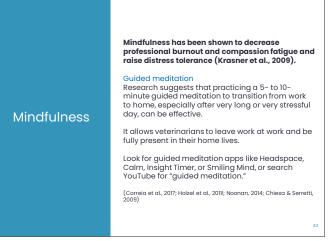
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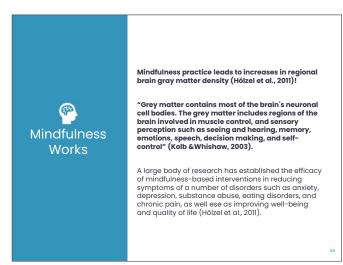
**STOP** 

Technique

41



43



45









#### Mindful gratitude

yourself "stop!

interaction?

Practicing gratitude is an easy way to implement mindfulness into your veterinary hospital.

Make a commitment to begin pressing the STOP button when presented with a stressful situation. **S Stop** and interrupt "automatic pilot" by concentrating on the present moment. Literally tell

T Take a deep breath (or a few) and bring your attention to your breath as a focus point.

O Observe Become the observer of your thoughts.

P Proceed and reconnect with your surroundings. Respond mindfully to the situation at hand.

emotions and physical reactions. What thoughts do you notice? What emotions are present? How does your body feel? Tune in and sit with whatever arises for a few moments. In what ways can you respond that would be positive and fruitful in the current

Use the TY4 method:

Thank you for (something specific) instead of a blanket 'thank you' is much more meaningful to people.

While this takes very little effort on your part, when you show appreciation, you feel good, too! That's self-care at its finest. When you feel good, you're less likely to burn out.

Yoga

Yoga is not for everyone, and that is totally okay. Give it a try a few times to see if the art of being present works for you!

(Correia et al., 2017; Holzel et al., 2011); Noonan, 2014; Chiesa & Serretti, 2009)

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#### QPR for Preventing Suicide

QPR stands for Question, Persuade, and Refer — the 3 simple steps anyone can learn to help save a life from suicide.

Similar to how people trained in CPR and the Heimlich Maneuver can save lives, those trained in QPR can also save lives!

QPR training trains individuals on how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help.

QPR is an emergency mental health intervention for suicidal persons created in 1995 by Paul Quinnett. The intent is also to identify and interrupt the crisis and direct that person to the proper care.

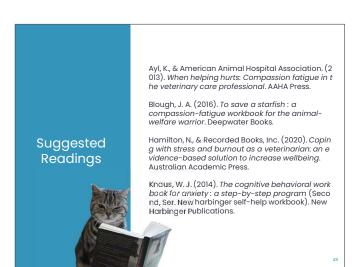
(Aldrich et al., 2018)



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Letter Writing Activity

#### Write a letter to yourself as you were 10 years ago. Reflect on the experiences, challenges, and lessons you've learned since then, both in your veterinary career and personal life. Share advice, wisdom, and encouragement with your past self, considering what you wish you had known or done differently.

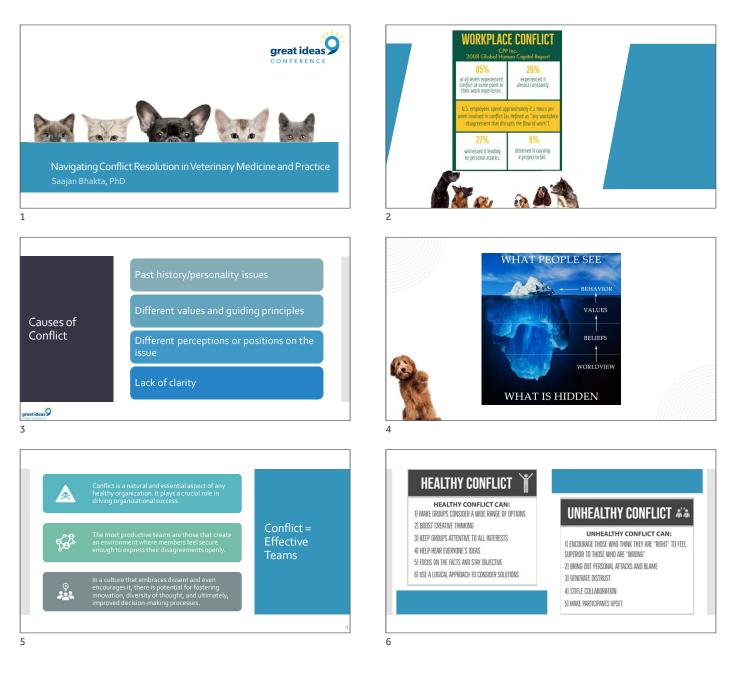
 Write a letter to yourself as you envision being 10 years from now. Reflect on the aspirations, goals, and dreams you have for your veterinary career and personal life. Consider the experiences, challenges, and achievements you hope to have encountered by then. Share your hopes, fears, and aspirations with your future self, offering words of encouragement, wisdom, and support. Consider how reflecting on your present journey can guide and inspire you towards your envisioned future.

# NAVIGATING CONFLICT RESOLUTION IN VETERINARY MEDICINE AND PRACTICE

### **WELL-BEING & LEADERSHIP**

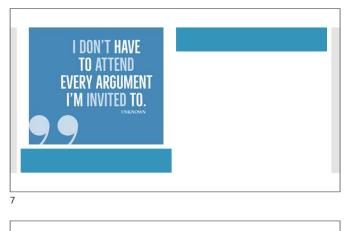
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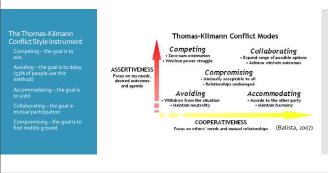
Saajan Bhakta, PhD (Psychology) | Former Director of Employee Experience at VetCor



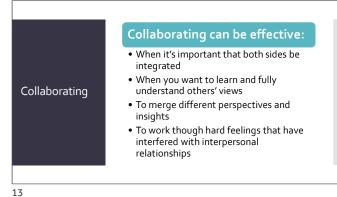








Accommodating	Accommodating can be effective:
	<ul> <li>When you are wrong, learning is important, or demonstrating reasonableness is critical</li> </ul>
	<ul> <li>When creating goodwill is important</li> </ul>
	<ul> <li>When harmony is critical</li> </ul>





### and decisive action

#### Competing

# Competing can be effective: • When there is a requirement for prompt

- When unpopular action must be taken on important issues
- When the issue is vital, and the right course is clear
- To protect against people who take advantage of noncompetitive behavior

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# Avoiding can be effective: • When the matter holds little significance • When you know you can't be satisfied • When the costs of conflict outweigh the benefits of resolution • To allow time to "cool off" • When others can resolve the issue more effectively

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#### Compromising can be effective: • When goals are less important than avoiding the disruption caused by more assertive conflict resolution styles • When people have equal power and commitment to mutually exclusive goals

- To quickly reach a solution
- When it's important to reach a win-win for all involved

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	Be kind
	Empathize
	Paraphrase
Skills for	Ask questions
	"I" messages (I heard you say, I feel, I believe)
Resolution	Use neutral language
	Say "yes, and" instead of "yes, but"
	Practice difficult conversations ahead of time!
	Practice difficult conversations ahead of time!

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LARA Method	Listen, Affirm, Respond, and Add allows for a straightforward and efficient approach to communicate with empathy and clarity.      " <u>Listen</u> " involves attentively focusing on the other person's words and emotions, refraining from any interruptions or judgments.      " <u>Affirm</u> " entails acknowledging their perspective and feelings without expressing agreement or disagreement.      " <u>Respond</u> " involves sharing your thoughts and emotions while avoiding blame or hostility.      " <u>Add</u> " suggests providing suggestions or solutions without enforcing or demanding compliance.
-------------	--

#### 19

	Instead of saying: "I can't believe you did that."
	Neutral language: "I'm trying to understand your actions."
Nerviewel	Instead of saying: "You always do this."
Neutral	Neutral language: "I've noticed a pattern in our interactions."
Language	Instead of saying: "You're being unreasonable."
	Neutral language: "Can we discuss our differing viewpoints?"
	Instead of saying: "That's a terrible idea."
	Neutral language: "I have some concerns about that suggestion."
	Instead of saying "You're making this difficult."
	Neutral langue: "I'm finding it challenging to navigate this situation."

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Make sure that good relationships are a priority. Respect others and strive to be courteous while engaging in constructive discussions. Separate people from problems. Recognize that the other person is not "being difficult" – real and valid differences can lie behind conflicting positions.

Listen carefully to different interests. Aim to understand the perspectives of others to gain a better understanding of why they hold their positions.

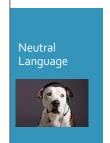
Set out the "facts."

Listen first, talk second. Actively listening before defending your position allows you to remain open to the possibility of changing your mind based on new information.

Decide on the observable facts that might impact your decision, together.

Explore options together. Be open to the idea that a third position may exist, and that you might reach it jointly.

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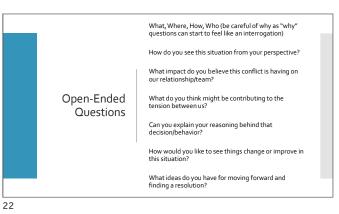
Instead of saying: "You never listen to my ideas!" Neutral language: "I feel unheard when my ideas are not considered."

Instead of saying: "This is all your fault!" Neutral language: "There are some issues that we need to address together."

Instead of saying: "You don't care about anyone but yourself!" Neutral language: "I feel like our priorities may differ at times."

Instead of saying: "You're being unreasonable!" Neutral language: "I have a different perspective on this matter."

Instead of saying: "You're a terrible team player!" Neutral language: "I've noticed some challenges in our collaboration."





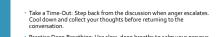


Avoid using the word "staff" or "employees." Instead, choose words like "team" or "partners "

Get to we: "What can we do right now?" is a great question to use. "How can we make this better? What are we going to do about it?" This is a technique called "forced teaming." If you make the two of you a "we," the other person may be less likely to direct their anxiety at you.

If you make a commitment to follow up by a certain time, provide an update (even if you haven't completed their request). That maintains trust in the communication process. Silence in NOT golden!





- Practice Deep Breathing: Use slow, deep breaths to calm your nervous system and reduce anger. Identify Triggers: Be aware of what triggers your anger to better anticipate and manage it during conflicts.
- anticipate and manage it during conflicts. Practice Empathy: Try to understand the other person's feelings and concerns to create a more compassionate atmosphere.
- concerns to create a more compassionate atmosphere. Seek Support: If managing anger alone is challenging, reach out to a trusted friend, mentor, or counselor for guidance.
- Practice Mindfulness: Stay present in the moment, manage emotions, and respond thoughtfully during conflicts.
- Set Boundaries: Establish respectful and constructive boundaries if the discussion becomes too heated.

#### 27

Managing

Anger

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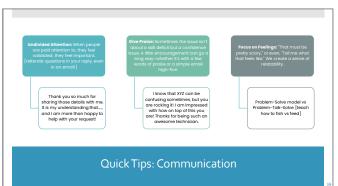


Mismatched styles can feel more effortful: the amygdala may be triggered, causing a reflexive reaction based on our hardwired responses.
 Focus, be patient, and let them finish: During conversations, it's important to maintain focus, exercise patience, and allow the person to express themselves fully.
 Understand that the act of venting or explaining is something the person may feel compelled to do, so don't take it personally.
 After they are done, try asking:

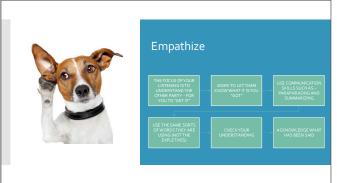
 a) "I can see that you had a lot to share. I want to make sure I understood correctly, so what is the most important thing we need to do in the short term, long term, and what should we prioritize ASAP?"
 a) Then rephrase their response and ask, "Did I get that right, or is there anything important that I missed?"

Example: Venters vs. Explainers

#### 24







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#### Peer Support

#### Internal Peer Mediatio

Consider choosing trusted hospital team members as mediators to facilitate conflict resolution in your hospital when needed. This approach is applied to non-sensitive issues, like matters related to unfairness. The effectiveness of this method relies on the careful selection of peer mediators, chosen for their exceptional communication skills and abilities.



# Reduces Misunderstandings: Empathetic direct feedback minimizes misunderstandings that lead to conflicts. Open communication about perspectives and feelings helps find common ground and resolve differences. Promotes Open Communication: Encourages direct and transparent communication among team members and leaders, fostering honest discussions and conflict resolution. Preventing Conflict Facilitates Collaboration: Radical Candor fosters an environment where team members comfortably share ideas and concerns, Scott offers valuable insights into conflict management by emphasizing open communication, promoting collaboration and joint problem-solving. Builds Trust and Psychological Safety: Through Radical Candor's caring yet challenging approach, it cultivates trust and psychological safety within teams, enabling open expression of concerns and opinions without fear of repercussions. Provides Clear Expectations: Honest feedback sets precise behavior and performance expectations, making it easier to address conflicts related to deviations empathy, and direct feedback. Addresses Conflicts Proactively: Emphasizes timely conflict resolution, preventing minor issues from escalating into larger, harder-to-resolve problems. Focuses on the Problem, Not Personalities: Radical Candor emphasizes addressing issues objectively, not personally, enabling conflict resolution based on merit, not emotions. 31 32 Encourages Constructive Criticism: Radical Candor promotes valuable feedback for improving skills and performance, aiding growth amid conflicts. Forgiveness is the act of understanding and <u>ending conflicts</u>, preventing them from lingering and worsening. Leaders should exemplify forgiveness, leading with humility and kindness. It acknowledges others, values relationships, and stops negative thought patterns from turning into harmful behaviors. Forgiveness As Gandhi said, "An eye for an eye will only make the whole world blind." Forgiveness breaks the cycle of resentment, allowing teams to move forward and focus on progress rather than dwelling on the Maintains Relationships: By caring personally and challenging directly, Radical Candor preserves relationships during conflict resolution, preventing long lasting resentments. past. 33 34



Questions

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# LEADING AND SUPPORTING AN INTERGENERATIONAL WORKFORCE WITHIN A VETERINARY PRACTICE

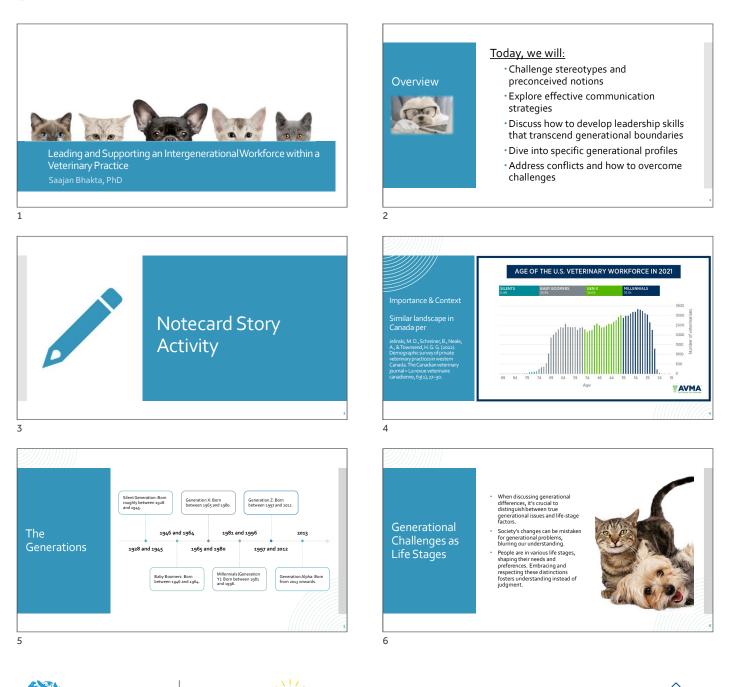
#### **WELL-BEING & LEADERSHIP**

ONTARIO VETERINARY

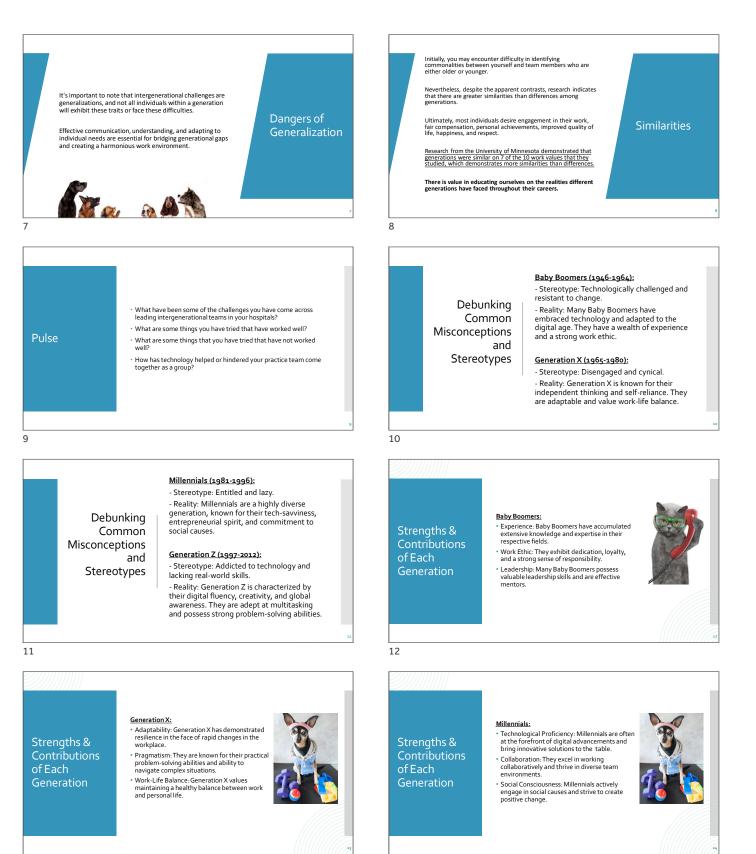
MEDICAL ASSOCIATION great ideas

CONFERENCE

# Saajan Bhakta, PhD (Psychology) | Former Director of Employee Experience at VetCor







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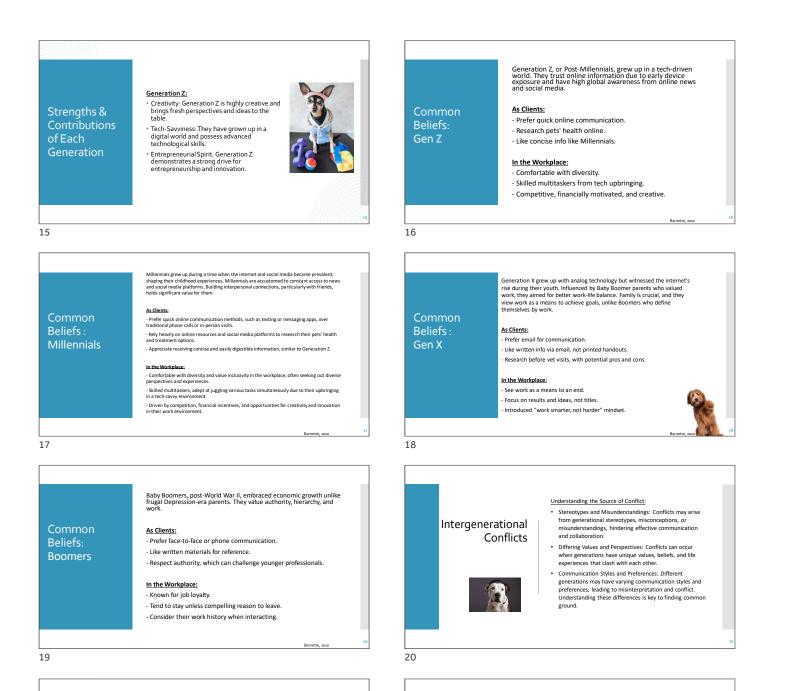
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Engagement

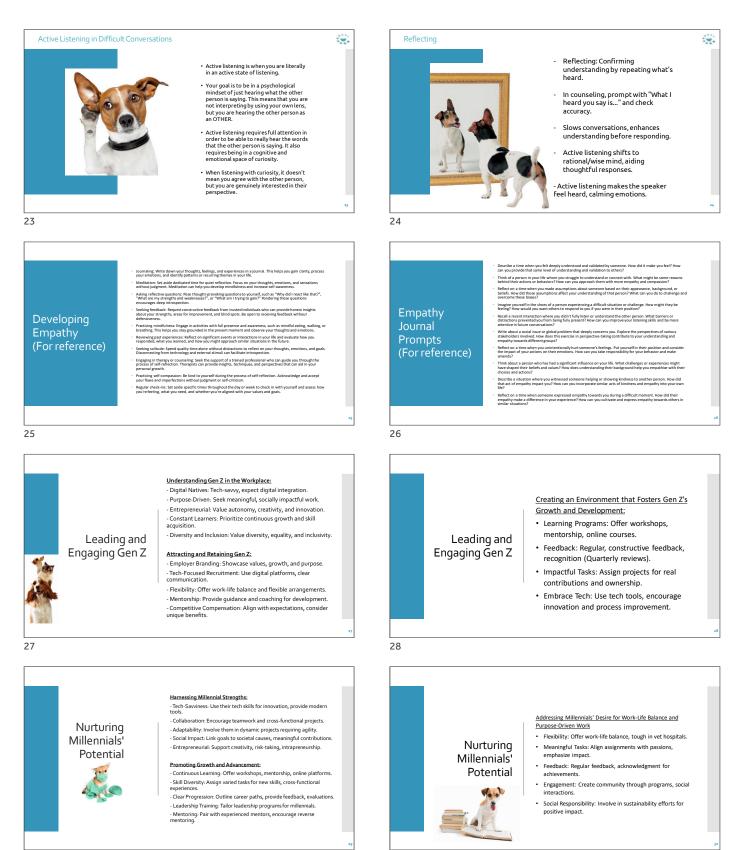
Empathy and emotional intelligence are critical tools of leadership. Management requires people skills.

Pity

**Empathy?** 

22

Sympathy Empathy Compassion





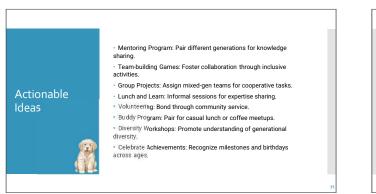


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IBM is a global technology company known for effectively intergenerational workforces. They have implemented various

 Reverse Mentoring Program: IBM introduced a reverse ment where younger employees mentor senior executives on emerging

2. Multigenerational Task Forces: IBM creates task forces comprising employees from different generations to tackle specific business challen

3. Flexible Work Arrangements: IBM recognizes the diverse needs of its









Case Study 2:



The Cheesecake Factory, a popular restaurant chain, has successfully managed intergenerational workforces by fostering a positive work environment and valuing each generation's contributions:

Strategic Leadership Skills

- Lead Inclusively: Demonstrate fairness and value all generations.

- Seek Feedback: Understand needs by listening to all generations.

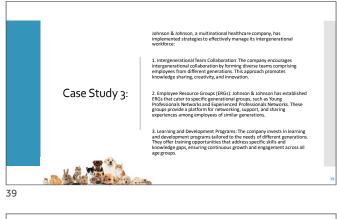
 Cross-Generational Training and Mentorship: The company offers training programs that facilitate cross-generational learning and mentorship. This approach allows employees to share their expertise and learn from one another, regardless of age.

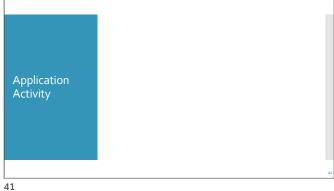
 Recognition and Career Development: The Cheesecake Factory values ts employees' contributions, regardless of their generation. They provide opportunities for career growth and development, recognizing the potential of employees from all age groups.

 Open Communication Channels: The company maintains open communication channels where employees can provide feedback and suggestions. This inclusive approach encourages employees from different generations to voice their opinions and contribute to decision-making processes.

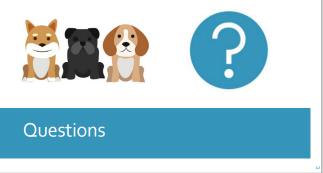
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## TRAIN THE TRAINER: EQUIPPING YOUR ENTIRE TEAM WITH 4 ESSENTIAL COMMUNICATION TOOLS

#### **COMMUNICATION IN MANAGEMENT AND PRACTICE**

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Kat Sutherland, PhD, Postdoctoral Fellow | Relationship-Centred Veterinary Medicine, OVC, University of Guelph

#### COMMUNICATION SKILLS FOR ALL TEAM MEMBERS

Communication skills are essential for all veterinary team members to support effective team and client interactions.<sup>1</sup> While there are many communication skills that have been identified as applicable to various interactions in veterinary medicine, there are four that are often considered "core" skills due to their broad relevance to any interaction in practice. The core skills are: open-ended inquiry, reflective listening, empathy, and non-verbal communication. Rather than being an optional "add-on," communication is an important clinical skill that can be taught and learned by all practice team members to improve outcomes for the veterinary practice, team members, clients, and the patients in our care.

#### PRINCIPLES OF TEACHING COMMUNICATION SKILLS

Knowledge and/or experience alone do not necessarily translate into communication performance.<sup>2</sup> Rather, communication training requires a process that involves first systematically delineating and defining the communication skill to be developed, followed by opportunities to practice the skill in a small group or oneon-one format with observation and feedback.2 Once the skill is in place, a commitment to ongoing awareness and deepening of the skill in a variety of contexts takes one's communication to the next level. There are several options for experiential communication training in practice, ranging from low- to higher-risk activities. Therefore, it is important to start where your learner is, often requiring lower-risk communication training activities (e.g., skill drills, developing back-pocket phrasing) before moving into higher-risk activities (e.g., exam room in-the-moment feedback), which also requires more significant learner investment and skilled facilitation.

# DEFINITIONS AND EXAMPLES OF THE FOUR CORE COMMUNICATION SKILLS

#### **Open-ended inquiry**

An open-ended inquiry is a statement framed in a manner that invites a client or colleague to share a story, rather than a question that can be answered in a one-word response, typically "yes" or "no."1 Allowing clients and colleagues the opportunity to share their thoughts, rather than respond to questions that we have deemed to be important, promotes a more collaborative approach to these interactions. Questions leading to one-word answers have their role in information gathering; however, they typically are best reserved for pursuing finer details and clarifying information once an opportunity has been provided to share the initial story. By utilizing wellphrased open-ended inquiry, veterinary professionals will be more efficient and accurate in gathering information from others while ensuring they gain a more complete understanding of the other person's perspective.<sup>1</sup>

#### **Examples:**

• "Tell me what Arthur eats in a day, starting from first thing in the morning right through to the end of the day."





- "What are your thoughts on starting Rory on parasite prevention year-round?"
- "What remaining questions do you before we start Sylvester's physical exam?"

#### **Reflective Listening**

Reflective listening first involves attentive listening without interruption, then paraphrasing back, in the veterinary professional's own words, the content or feelings of what the other person has shared.1 This reflection can confirm the message has been heard and interpreted correctly and provides the client or colleague the opportunity to clarify or add any additional information.

#### An example:

- **Client:** "It's so hard to keep him calm, and he doesn't like the crate. One of us is going to have to be home with him way more to make sure everything is fine and he's healing."
- Veterinary professional: "It sounds like you're concerned about the additional time commitment and pressure this puts on you and your partner."

#### **Empathy Statements**

Empathy is a communication skill that conveys understanding on the part of the veterinary professional.<sup>1</sup> Verbal demonstrations of empathy can build relationship and help facilitate others' sharing of further concerns. Empathy can be broken down into a two-step process: first, the veterinary professional must gain an understanding and appreciation for their client's or colleague's feelings or predicament, and second, the veterinary professional must verbally communicate this understanding and appreciation back to the other person.<sup>1</sup>

#### **Examples:**

- "I can see that you are really upset about what has happened to Bingo and you're worried about what his care will look like going forward; let's take a few minutes and revisit some of the other options available to us."
- "I know you indicated earlier that the costs associated with Bella's surgery are a concern for you; may we take a few minutes now to discuss these costs?"

#### **Non-Verbal Communication**

Non-verbal communication makes up as much as 80% of our message to clients or colleagues and includes several categories: kinesics, including postures, expressions, touch, and gestures; proxemics, which includes interpersonal distance, vertical height difference, angles of facing, and environmental barriers such as a computer or patient; paralanguage, which encompasses vocal cues such as tone, rate, volume, and emphasis; and autonomic responses, often involuntary reactions including blushing, blanching, sweating, and breathing.1 Non-verbal communication skills demonstrate attentiveness and facilitate relationship-building. Additionally, if verbal and non-verbal communication are not aligned, the message of one's non-verbal cues are likely to overshadow the content of what is being said. Therefore, it is important for veterinary professionals to be aware of and attentive to their own non-verbal channel and what they are communicating to clients. It is also important to pick up on clients' non-verbal cues, and to acknowledge these cues to avoid assumptions or misinterpretation.

## An example of acknowledging a client's non-verbal cue:

• "You look uncertain. Tell me what you're thinking about this treatment option so far."

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- Kurtz S, Silverman J, Draper J. Teaching and learning communication skills in medicine.
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# THE ART OF FEEDBACK: OVERCOMING DIFFICULT FEEDBACK CONVERSATIONS

#### **COMMUNICATION IN MANAGEMENT AND PRACTICE**

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#### INTRODUCTION

Veterinary practice is ripe with feedback opportunities to both motivate or change behaviour. Feedback is a process where an individual receives information that is intended to influence future performance.1 Carefully constructed feedback, that considers an individual staff member's own development goals, is empowering. This said, feedback also can cause significant harm if constructed poorly or without the other person's interests in mind. Therefore, it is important when we offer feedback, in any context, that we start by considering a number of key characteristics of effective feedback.

#### Effective feedback is:<sup>1, 2</sup>

#### 1. Timely

Feedback should be provided as soon as time and the situation allows, remembering that feedback loses impact if left for too long.

#### 2. Descriptive rather than evaluative

Evaluation often urges a defensive reaction, whereas describing one's observation of another's behavior allows you to own the feedback.

#### 3. Specific rather than vague

It is difficult to change behavior if one does not know what specific behaviour resulted in a specific outcome.

#### 4. Constructive rather than destructive

Feedback that only serves the needs of the giver can be destructive and does not take into consideration the needs of the person receiving the feedback.

### 5. Directed at behaviours the person can do something about

Frustration is only escalated when one is reminded of something they have no control over.

### 6. Based on observable behaviours rather than the person

Making assumptions about one's intention behind a behaviour can often lead to problems; therefore, it is most effective to base feedback on observations.

## 7. A sharing of information rather than the giving of advice

Feedback is simply your opinion; therefore, it is best to avoid statements starting with "You should have...", "You could have..." or "You need to...".

#### **DELIVERING FEEDBACK**

Having a model for delivering feedback provides veterinaryteam members with a structure to frame their feedback, which can make the deliverer of feedback more comfortable.<sup>3</sup> The Connect – Context, Behaviour, Impact – Dialogue, Next Steps (C-CBI-DN) model for delivering feedback can assist veterinary staff in approaching the different components of feedback in a logical sequence (Figure 1).<sup>3</sup>





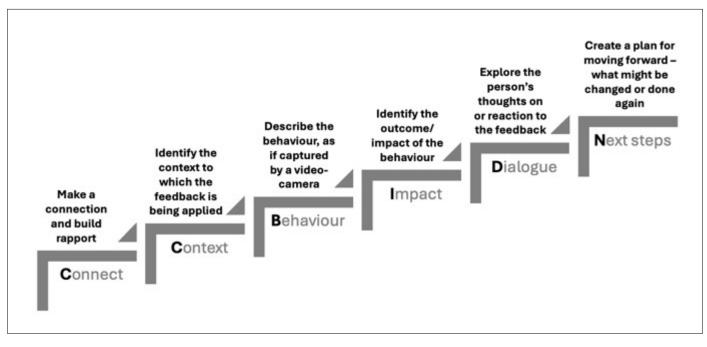


Figure 1: The C-CBI-DN Model for delivering feedback

In addition, this model can be used to provide balanced feedback that includes using it for both behaviours that worked well (to encourage individuals to keep doing) as well as behaviors that could be modified or further developed to achieve the outcome wanted.

#### PEARLS FOR COMMUNICATING FEEDBACK

Display your commitment to the relationship while offering feedback by incorporating relationship-building communication skills. To build trust while offering feedback, consider the acronym PEARLS,<sup>4</sup> which focuses on six relationship-focused communication tools:

Partnership – "How can I be most helpful to you as we work together?"

Empathy – "I can see that this has been an area of concern for you."

Acknowledgement - "I recognize this is a lot of feedback."

**R**espect – "I give you a lot of credit for seeking this feedback."

Legitimization – "Most people find this to be a challenge at first."

Support – "I'm going to be here, for us to work together on next steps."

#### **RECEIVING FEEDBACK**

Providing effective feedback is not only dependent on how the feedback is delivered, equally important is how the feedback is received. This can depend on the receiver's mindset and perceptions toward feedback.1 If feedback is approached from a fixed mindset, it can be viewed as a threat or hostile action, often putting the person on the defensive. If feedback is approached from a growth mindset, it allows a person to reframe challenges into opportunities. Creating a clinic environment where feedback is routine, and approached from a growth mindset, encourages a practice culture where feedback is routinely sought to nurture growth and ongoing team development.1 When providing feedback it is important to take a moment to understand how your feedback has been received, by eliciting the other person's response or reaction to your feedback. This provides space for dialogue, which can help to identify and support a team member that is moving toward a flight-or-fight reaction by revisiting how the feedback was delivered and reframing the feedback in a way that is more likely to support openness, engagement and acceptance by the receiver.





#### To support how feedback is received:1

- 1. Encourage clarifying questions, to prevent misinterpretation.
- 2. Provide additional examples, to create a clearer picture of the feedback and to support development of next steps.
- 3. Seek additional perspectives, which may involve further observation, coaching and feedback from you or others.
- 4. Brainstorm new ideas or approaches together, rehearse them and then try them out live.

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## KNOWING YOUR CLIENTS' 'WHY': COMMUNICATING THE VALUE OF VETERINARY CARE

#### **COMMUNICATION IN MANAGEMENT AND PRACTICE**

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#### **UNDERSTANDING PERCEPTIONS OF VALUE**

Veterinary medicine is a profession where most pet owners pay for veterinary care out of pocket. As a result, a potential conflict of interest inherently exists with respect to the reality that veterinary professionals directly influence the care a patient receives, and the fact a veterinary practice receives more compensation by providing more care.<sup>1</sup> It has been found that some pet owners are suspicious of the motivations behind veterinary care recommendations,<sup>2,3</sup> arising in part from the fact that veterinary medicine is both a healthcare profession and a business. As a result of this conflict, clients may question whether a veterinary professional's recommendation is being driven by business motivations or by the health-care needs of the animal. Likely adding to this challenge is evidence that suggests a disconnect between how veterinary professionals and their clients perceive the value of veterinary care. To address this challenge, it becomes imperative that veterinary professionals attend to this potential conflict by proactively working to understand their client's perception of value in order to communicate the value of a recommendation in a way that attends to their client's perception.

#### PRESENTING FEATURES, FUNCTIONS, AND BENEFITS

Conveying the value of a recommendation can include discussion of features, functions, and benefits. Features are the "what" - the time, product, or service that is being offered to a client and patient. Functions are the "how" - the process by which the feature works, or the medical information that will result from the time, product, or service. Benefits go beyond the feature and function to encompass the "why" by describing the desirable outcome to the health and wellbeing of the patient that may result from the time, product, or service and its function.<sup>4</sup> Observational research has found that, when discussing the cost of veterinary care, veterinarians most often frame the value of the care they are offering in relation to their time and service without communicating the value being offered to the future health and wellbeing of the animal.<sup>5,</sup> <sup>6</sup> To communicate the value of veterinary care in a way that is relevant and meaningful to clients, it is important to consider going beyond simply conveying the time, service, or products being offered and communicating the value of that time, service, or product to the overall health and wellbeing of the client's animal.







Feature	Function	Benefit
Radiographs	Identifies a fracture	Confirms action needed to return pet to normal function and health (including pain reduction)
Bloodwork	Assesses function of several organs	Confirms if action is needed to maintain pet's safety and health
Therapeutic weight loss diet	Promotes weight loss while meeting nutrient requirements	Supports pet feeling satisfied, and reduces risk of obesity-related diseases in the long term to promote health and increased lifespan

#### **EXPLORING OPTIONS FOR CARE**

Research indicates that most pet owners want to be presented with all of their options for veterinary care for their animal, regardless of cost.<sup>7</sup> Research also suggests that in contrast, veterinarians will often initially present clients with only the option that they deem to be most appropriate at that time.<sup>8</sup> A joint exploration of the available options, where the veterinary professional and client participate and share in the decision-making process, would allow the veterinary professional to offer their medical expertise and the client the opportunity to share their own expertise including what they value for their pet and value based on their personal circumstances. By drawing on the perspectives and expertise of both the veterinary professional and the client through this collaborative approach to decisionmaking, there is the potential to strengthen client commitment and adherence to the decided upon course of action.

#### Examples:

- "There are 3 options available. Each has different benefits and disadvantages, which I would like to go over with you..."
- "Based on the information you shared with me earlier, I've been able to come up with a few options for changing Misty's diet that I would like us to review together..."

#### TOOLS FOR COMMUNICATING THE VALUE

While communicating the benefits to a pet's health and wellbeing is important to attend to clients' perception of the value of veterinary care, costs are also important to communicate to allow clients to make informed decisions and to obtain informed-client consent. Written estimates can be useful tools to facilitate cost discussions; however, research suggests they are not frequently used to support these with clients during appointments.<sup>5, 6</sup> It is also important to recognize that estimates are often an itemized list of the time, services, and products being offered, and should be accompanied with a conversation that explains the value of each to the patient's overall health and wellbeing. Presenting a client with an estimate without additional discussion may not effectively communicate costs in a way that aligns with a client's perception of value.

Another tool for communicating the cost and value of veterinary care is the "Value Matrix," which was developed from the clinical communication program at the Ontario Veterinary College and can be used to describe existing options, along with their various advantages and disadvantages to the patient and client, in a client-friendly manner that includes cost.9 The Value Matrix is a communication tool that involves presenting evidence-based options in a way that takes into consideration a client's perspective and financial resources. After gathering a comprehensive history, all of the relevant diagnostic or treatment options are listed vertically along the left-hand side of a whiteboard or piece of paper, with the advantages and disadvantages listed horizontally across the top.<sup>4,9</sup> Next, in conversation with the client, various symbols are used to fill in the matrix to illustrate which advantages and disadvantages are associated with each option, incorporating both the client's and veterinary professional's perspectives. The final step is to list the costs associated with each option down the far right-hand side of the whiteboard or piece of paper.<sup>4,9</sup> In taking this approach, each option's value as it relates to the client and their animal is presented prior the financial costs and allows the client to make a fully informed decision.





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# TEAM TALK: GETTING THE MOST OUT OF YOUR TEAM

#### **COMMUNICATION IN MANAGEMENT AND PRACTICE**

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Natasha Janke, PhD, Postdoctoral Fellow | Relationship-Centred Veterinary Medicine, OVC, University of Guelph

#### **INTRODUCTION**

Each veterinary practice likely follows a different cadence with respect to team meetings, department meetings, hospital rounds, and/or team huddles. Nevertheless, integrating evidence-based practices into meetings can help to fully engage team members, lead to more inclusive meetings and get the most out of your team. Research conducted across a variety of industries suggests that the process used in team meetings can impact both team and organizational outcomes, such as team productivity and organizational success (e.g. turnover, number of employees, innovation, etc.).<sup>1</sup> Extrapolating from human medicine, daily team huddles positively impact teamwork through improved team communication, co-ordination and collaboration, as well as team process outcomes, such as enhanced efficiency.<sup>2,3</sup> Further, the implementation of multirole team huddles demonstrate a positive impact on patient safety.<sup>4</sup> Although research on team meetings in the context of veterinary medicine remains scarce, it benefits veterinary teams to actively review their meeting processes on a regular basis and utilize methods that have been shown to enhance outcomes. Drawing from existing evidence, below are a few strategies for approaching team meetings to consider:

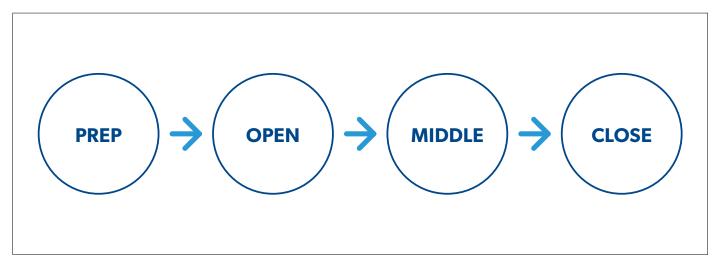


Figure 1. The structure of a team meeting





#### **PREP YOUR MEETING**

#### 1. Establish an Agenda

Develop a meeting agenda, create a process for team members to provide input on agenda items, and whenever possible make it available to the team before the meeting. Perceptions of meeting quality are significantly higher when a formal agenda is available in advance of the meeting.<sup>5</sup> For formal meetings, an agenda can be sent to the team beforehand. For routinely scheduled meetings, rounds, or team huddles, establish a routine agenda or create a meeting board visible to the whole team. To help with time management, consider adding time allotments to your agenda.

#### 2. Determine Ground Rules

Ground rules are a set of expectations (i.e. the code of conduct) that will be followed during a meeting to enable productive collaboration and improve group behaviours. Ground rules benefit the meeting process, as they allow for quick identification of dysfunctional group behaviours and create a sense of shared responsibility for improving group interactions. While procedural ground rules, such as no cellphones in meetings, or starting and ending on time, can help the meeting process, behaviour-based ground rules (e.g., having a growth mindset) lead to more effective group processes.<sup>6</sup> Ground rules are most effective when co-created with your team to gain buy-in and should be reviewed regularly.

#### **OPEN YOUR MEETING**

#### 1. Introductions

Formal introductions are often used when there are new team members joining the meeting and may consist of introducing preferred names, pronouns, and relevant background information, such as role in the practice. In routine or regular team meetings (e.g., rounds or team huddles), introductions are also important to identify an individual's role on the team that day and to help support a culture where team members become accountable for their role.<sup>7</sup> This may be particularly helpful in large hospital settings, or for roles that are scheduled for specific responsibilities during a shift. For example, "Good morning, I'm Sarah, the RVT working as pharmacy technician until 3 pm today."

#### 2. Create a Connection / Check-in

Initiate a quick, yet formal check-in process during your meetings or daily rounds/huddles to help identify any potential roadblocks that may be impacting your team. For example:

- What is one word you would use to describe your week?
- What is important for the team to know right now, that you feel is impacting your work?
- On a scale of 1 to 10, how are you showing up today? (1 – I want to run out the door to 10 – could not be doing better)

Probe team members' responses to learn more, as appropriate.

Appreciative inquiry is a process for promoting positive change by allowing people to focus on what is working well and engaging them in identifying their strengths.<sup>8</sup> Appreciative inquiry can also be used to create a connection at the start of a meeting by using a question geared toward personal, professional, or organizational strengths. For example:

- What is a recent win or highlight from your department?
- Tell us something that made you feel valued in the last week.
- What is a goal you are working towards right now?
- Share a strength that you bring to your work.

#### 3. Review the Agenda

Whether your agenda was prepared in advance of the meeting, or you are following a standard process in your meetings, remember to review the agenda toward the beginning of the meeting.





#### MANAGE THE MIDDLE OF YOUR MEETING

#### 1. Listening First: Starting with Others' Perspectives

"The art of conversation lies in listening" – Malcolm Forbes

When it comes to the meeting middle, where core agenda items will be discussed, meeting leads and/or leadership often benefit from hearing from others first. By starting with other's perspectives, we understand where they are in their thinking, which often provides crucial information to inform the most appropriate approach for leading the discussion. Being also aware of whose voice is missing from the discussion is also important for increasing inclusion on decisions (e.g., Who is not in the meeting, that should be for this discussion?). Meeting leads should also pay attention to how team members are engaging in the discussion – Is one person dominating the conversation? Whose voice from the group has not been heard?

#### 2. Utilize Communication Skills to Help Manage Time

Several key communication skills can be used by the meeting lead to help the team stay on track, by providing structure to the discussion, and to assist with time management. To create an equal opportunity for team members to develop their communication and leadership skills, it can be beneficial to rotate who will be leading each meeting.

Key communication skills to assist with leading team meetings:

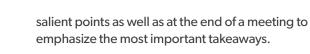
Asking permission: checking in to see if the team is ready to move forward.

• e.g. We have 5 minutes remaining, can we transition to brainstorming how we want to approach being short a technician today? [pause]

**Signpost:** a transition statement used to mark where the discussion has been and/or where it is going next by outlining the direction of the conversation or signaling a change in topic.

• e.g. We will take the next 2 minutes to review today's schedule.

**Summarize:** a review of multiple pieces of information, pulling everything together. Summarizing can be used at various points throughout a meeting to draw together



 e.g., To recap: because we are down a technician everyone has agreed to take on one extra responsibility today, we have also reviewed today's appointment schedule to see where we still have openings for any emergencies, and everyone has been assigned a time throughout the day to take their lunch break. What has been missed?

#### **CLOSE YOUR MEETING**

#### 1. Forecasting & Summarizing

To keep your meeting on time, acknowledge that the meeting will soon come to a close (e.g., we have 5 minutes remaining) in order to leave room for any outstanding topics that need to be addressed. As you approach the last couple of minutes use signposting to transition into the last portion of your meeting, which commonly consists of a final summary to capture key meeting points and to review the agreed upon action items moving forward (e.g. "Before we wrap up at 3 pm, I'm going to review the key points from today's meeting, and all of the action items we have").

#### 2. End with Gratitude

Both collective and relational gratitude have been found to be directly related to job satisfaction and indirectly related to job performance.<sup>9</sup> Collective gratitude is the compilation of different dimensions of gratitude that can exist within a workplace, including gratitude expressed from management to employees or gratitude between colleagues, and which fosters a positive organizational culture. Relational gratitude can also be a source of positive emotion, for example gratitude received from clients. Injecting gratitude into team meetings has been found to improve team members physiological response to stress and improve subsequent task performance.<sup>10</sup>





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# UNLEASHING YOUR TEAM'S CREATIVITY

#### **INNOVATION & CHANGE**

Lee-Anne McAlear, HonsBA | The Centre of Excellence in Innovation Management Program Director, Schulich Executive Education Centre Program

In today's wildly changing business landscape, the imperative for innovation and creativity has never been more pronounced. The World Economic Forum's most recent Job Study underscores this reality, placing creativity and innovation among the top five skills needed for success in the 21st century. Creativity and innovation play a vital role in driving sustainable growth and differentiation.

How do leaders harness people's creativity and agency? Understanding the nature of creativity, and how it shows up at work and in life can enhance people's work experience and improve business results. The FourSight Creative Problem-Solving Process is one proven methodology designed to harness the collective creative potential within organizations. At its core, Foursight emphasizes the recognition and utilization of four distinct creative preferences: Clarifiers, Ideators, Developers, and Implementers. By understanding and leveraging these preferences, teams can unlock a wealth of diverse perspectives and approaches to problem-solving.

Clarifiers excel at defining problems and gathering relevant information, ensuring a comprehensive understanding of the challenges at hand. Ideators thrive in generating a myriad of novel ideas and solutions, pushing boundaries, and exploring uncharted territories.

Developers excel in refining and enhancing promising concepts, bringing them to fruition through meticulous planning and execution.

Implementers, on the other hand, specialize in translating ideas into action, driving projects forward with precision and efficiency.

Each stage of the Foursight process plays a critical role in driving innovation—from problem identification to solution implementation.

Moreover, it's essential to equip teams with a toolbox of creative techniques to facilitate ideation and innovation effectively. Techniques such as brainstorming, mind mapping, and lateral thinking can stimulate creativity, encourage divergent thinking, and unearth groundbreaking ideas. By providing the necessary resources and support for creative exploration, veterinary businesses can unleash the full potential of their teams and delight their clients.







# THE DESIGN THINKING IN ACTION

#### **INNOVATION & CHANGE**

Lee-Anne McAlear, HonsBA | The Centre of Excellence in Innovation Management Program Director, Schulich Executive Education Centre Program

In the ever-evolving world of veterinary practice, innovative problem-solving methodologies are essential. Design Thinking is a powerful approach that not only tackles immediate challenges but also fosters long-term resilience and growth.

#### At its heart, Design Thinking is all about people. It puts empathy, creativity, and continuous learning at the forefront to effectively address complex issues. The process unfolds through five interconnected stages:

**Empathize:** Dive deep into the needs and desires of both pet owners and staff members. Understand their pain points, dreams, and behaviors.

**Define:** Synthesize insights gathered from empathetic exploration to pinpoint the key challenges and opportunities.

**Ideate:** Let the ideas flow freely without constraints. Encourage out-of-the-box thinking and collaboration to explore a multitude of solutions.

**Prototype:** Transform the selected ideas into tangible prototypes or experiments. Test them rapidly to gather feedback and refine concepts.

**Test:** Roll out refined solutions in real-world scenarios. Collect feedback, iterate as needed, and keep refining until you achieve the best outcomes. What sets Design Thinking apart is its focus on the user, experimentation, and continuous improvement. Unlike traditional linear approaches, Design Thinking thrives in the face of uncertainty, offering a flexible framework that adapts to evolving circumstances.

For veterinarians, practice owners, and staff, Design Thinking brings immense value. It deepens the understanding of client needs, leading to increased satisfaction and loyalty. By fostering a culture of innovation, it empowers team members to contribute fresh ideas and solutions. Moreover, its iterative nature enables swift adaptation to changing market dynamics, ensuring agility and resilience in uncertain times.

Design Thinking isn't just a methodology—it's a strategic toolkit for navigating the complexities of the veterinary industry with empathy, creativity, and resilience. By embracing this human-centered approach, businesses can uncover new opportunities for growth, differentiation, and sustainable success.







# THE POWER OF A CREATIVE CLIMATE

#### **INNOVATION & CHANGE**

Lee-Anne McAlear, HonsBA | The Centre of Excellence in Innovation Management Program Director, Schulich Executive Education Centre Program

The role of organizational culture in business success cannot be overstated. It serves as the linchpin connecting strategy execution, employee engagement, and client satisfaction.

Culture isn't just a buzzword; it's the invisible force driving every aspect of our organization. As Peter Drucker famously said, "Culture eats strategy for breakfast." However, let's not stop there—culture eats it for lunch and dinner, too. Unlike strategy, which can be crafted and adjusted, culture permeates every facet of our organization, influencing behaviors, decisions, and outcomes. It's the collective beliefs, values, and norms that shape our identity and guide our actions.

On the other hand, climate represents the tangible aspects of our organizational environment—the "feel" of the workplace. While culture is enduring and deeply ingrained, climate can fluctuate based on immediate factors like leadership style, policies, and interpersonal dynamics. While both are essential, it's the alignment of culture and climate that creates an environment conducive to success. Ekvall and Isaksen research into the dimensions of a creative climate developed a framework designed to foster creativity, innovation, and employee satisfaction within organizations. These dimensions encompass factors such as challenge, freedom, idea time, playfulness/ humor, conflict, idea support, risk-taking, debates, idea implementation, and trust/openness. By prioritizing these dimensions, we cultivate an environment where employees feel empowered to contribute their best work, driving organizational excellence.

By nurturing a creative climate, we can unlock the full potential of our employees, driving strategy execution and enhancing client satisfaction. When employees feel challenged, supported, and valued, they become more engaged, innovative, and committed to achieving our collective goals. Moreover, a positive organizational culture radiates outward, enhancing our reputation, attracting top talent, and fostering long-term client relationships built on trust and excellence.









# LEADING INNOVATION: A PATH TO DRAMATIC IMPROVEMENT

#### **INNOVATION & CHANGE**

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Innovation is undeniably crucial for business success, yet a recent McKinsey poll revealed a stark reality—while 84% of leaders believe in its importance, a staggering 94% are dissatisfied with their innovation performance. This glaring gap between aspiration and execution calls for a fundamental shift in how we approach innovation.

It's time to challenge conventional notions of innovation and embrace a new paradigm—one that views innovation not as a lofty ideal or only a technological play but as a disciplined approach akin to other organizational functions like sales, marketing, accounting, and operations. According to Dr. David Weiss, author of "Innovative Intelligence," leading innovation requires a unique blend of analytical (IQ), emotional (EQ), and innovative (Innovation IQ) intelligences, along with a strategic and tactical skill set.

### To improve innovative results dramatically, we must rethink our approach to innovation:

**Define Innovation:** Start by revisiting how we define innovation. It's not limited to breakthrough inventions; rather, it encompasses a spectrum of activities, from incremental improvements to disruptive transformations. By broadening our understanding of innovation, we open ourselves to a wider range of opportunities for growth and evolution.

**Engage Stakeholders:** Innovation is a collaborative endeavor that requires active engagement from diverse stakeholders across the organization. From frontline employees to C-suite executives, everyone has a role to play in driving innovation forward. By fostering a culture of inclusivity and openness, we can harness the collective intelligence of our teams and unlock innovative potential.

Adopt a Systematic Approach: Leading innovation effectively demands a systematic approach. Begin by identifying the levels and types of innovation needed to achieve strategic goals. Next, evaluate the implications of innovation on resources, processes, and culture, and devise strategies to mitigate risks effectively. Finally, execute innovation initiatives through cross-functional teams, fostering a collaborative environment where experimentation is encouraged, and failure is viewed as a stepping stone to success.

Innovation isn't a mystical endeavor reserved for a select few—it's a discipline that can be cultivated and nurtured within our organizations. By rethinking our approach to innovation, embracing diverse perspectives, and leveraging our analytical, emotional, and innovative intelligences, we can drive growth, resilience, and competitive advantage.









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